



**DATE:** July 7, 2022

**TO:** Elijah Williams, Water Reclamation Manager

**FROM:** Nora Gardner, M/WBE Specialist

**SUBJECT:** M/WBE Memo for Laboratory Testing Services for Stormwater

The M/WBE Office reviewed the documentation submitted for Laboratory Testing Services to determine compliance with the City of Greensboro's M/WBE Program Plan. The M/WBE office was notified prior to the award of services, and M/WBE goals were not established for this project.

Pace Analytical Services, LLC was selected to provide the services. The contract award is for three years with a total contract value of \$131,280.00 (\$43,760.00 annually). The department has submitted the appropriate affidavit.

Please be reminded that during the performance of the contract, if there are any changes, including subcontractor replacement, the Department and Vendor must contact the M/WBE Office for approval before making any such changes or substitutions.

Thank You

Cc: Allison Staton, M/WBE Compliance Officer  
Timothy Jackson III, M/WBE Coordinator