



DATE: June 27, 2022

TO: Shawna Tillery, Parks and Recreation Planning Manager

FROM: Allison Staton, M/WBE Compliance Officer

SUBJECT: M/WBE Memo for Contract 2018-059A - Spencer Love Tennis Courts Phase 2 Expansion Project, Change Order 1

The M/WBE Office reviewed the change order request for Contract 2018-0590A - Spencer Love Tennis Courts Phase 2 Court Expansion for the Parks and Recreation Department to determine continued compliance with the M/WBE Program Plan. The established goals for the project were MBE 8.00% and WBE 11.00%. Bar Construction Company Inc (Bar Construction) committed to utilizing MBE 5.08% and WBE 8.91%. The request is for funds to replace the sewer line and appropriate drainage.

On September 21, 2021, Council approved to award Bar Construction a contract for \$1,048,000.00. Change Order #1 in the amount of \$303,155.00 will increase the total contract value to \$1,351,155.00 and decrease the overall M/WBE utilization to MBE 4.50% (\$60,800.00) and WBE 7.00% (\$94,563.00). The contract continues to comply with the M/WBE Program Plan. Bar Construction will maintain the M/WBE utilization commitment of \$155,363.00 with the following firms.

ID	Firm Name	County	Description of Work	Contracted Amount	Change Order Amount	Current Contract Amount	Total Contract %
MBE	Cruz Brothers Concrete Inc.	Guilford	Concrete Work	\$60,800.00	\$0.00	\$60,800.00	4.50%
WBE	Crossroad Surveying Services, LLP	Rockingham	Surveying	\$5,825.00	\$1,138.00	\$6,963.00	0.52%
WBE	Elrod Electrical Services	Guilford	Electrical	\$66,900.00	\$0.00	\$66,900.00	4.95%
WBE	Carolina Shade Sails	Guilford	Fabric Structures	\$7,800.00	\$0.00	\$7,800.00	0.58%
WBE	Sides Contracting Company Inc.	Davidson	Landscaping	\$12,900.00	\$0.00	\$12,900.00	0.95%

Please be reminded that during the performance of the contract, if there are any changes including subcontractor replacement; the Department and Prime Contractor must contact the M/WBE Office for approval, before making any such changes or substitutions.

Cc: Butch Shumate, Engineering & Inspections
Jerome Williams, Engineering & Inspections