



FINANCIAL & ADMINISTRATIVE SERVICES

DATE: April 28, 2022
TO: Nathaniel “Trey” Davis, Assistant City Manager
FROM: Patricia Martin, Contracts Analyst
DEPARTMENT: Financial & Administrative Services
Procurement Services Division
SUBJECT: Requesting approval to execute contract number 2022-10998 for Mowing Areas 107, 108, 109 & 201 for the Parks and Recreation Department.

Solicitation:

The Parks and Recreation Department requested a contract to provide mowing for ten (10) Areas. Procurement Services conducted Event 10610 to secure a contract for this service. There were seven (7) bidders however five (5) responsive proposals. Gilleys Lawn Maintenance, LLC was selected as the low bid to provide this service for Areas 107, 108, 109 & 201.

Recommendation:

The Procurement Services Division concurs with the recommendation of the Parks and Recreation Department to approve this contract with Gilleys Lawn Maintenance, LLC.

Outreach:

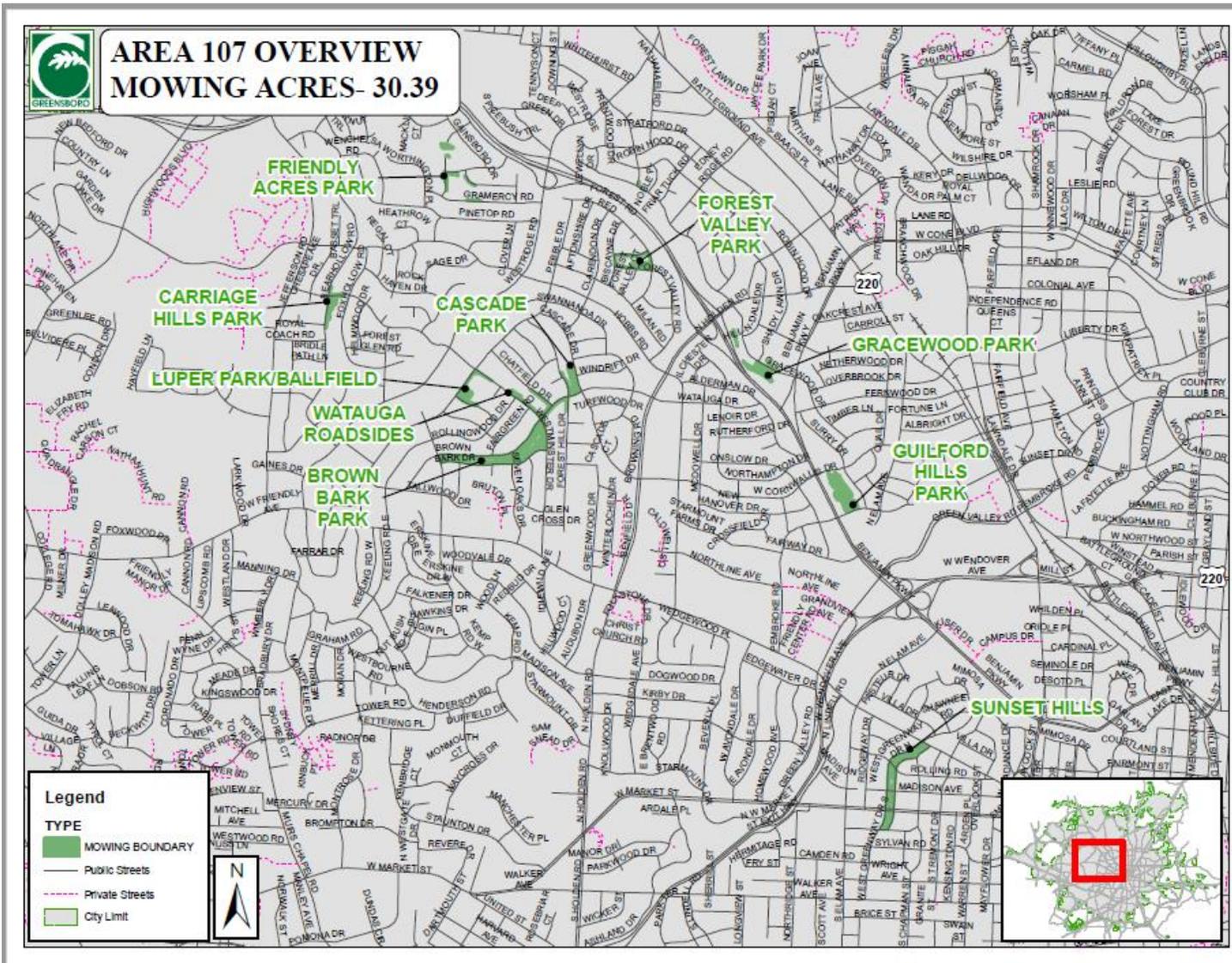
- There were 2455 vendors solicited through GePS.
- There were 58 M/WBE vendors notified from the list provided by the M/WBE office.
- There were 185 vendors notified from the IPS website.
- Gilleys Lawn Maintenance, LLC is not a registered HUB vendor.

Financial information:

- Encumbrances will be applied per year as follows:
101-5022.01.5422
- Contract Term: May 1, 2022 through March 31, 2023 with two (2) year one year optional renewals.
- FY22
- Estimated annual contract value: \$61,314.00
- Estimated lifetime contract award amount: \$183,942.00

Attachment/PM

Mowing Area 107



Mowing Area 108

