



DATE: March 7, 2022

TO: Jeff Sovich, Senior Planner – Planning Department

FROM: Shadi Zeidan, M/WBE Specialist

SUBJECT: M/WBE Memo for College Hill Municipal Service District
Refurbishing and Installation of Signage and Posts - Event #10461

The M/WBE Office reviewed the request submitted for College Hill Municipal Service District Refurbishing and Installation of Signage and Posts to determine compliance with the M/WBE Program Plan. The M/WBE Office had advance input in the specification process and respondents were eligible to receive up to a total of ten (10) points for M/WBE participation. No contract goals were established for the services; however, M/WBE vendors were notified of the opportunity to submit a proposal.

Southern Paint & Waterproofing, WBE was the selected firm for a one (1) year contract value of \$24,400.00. The firm will self-perform the services.

ID	Company Name	County	Scope of Work	Contract Value	Utilization %
WBE	Southern Paint & Waterproofing	Guilford	Refurbishing and Installation of Signage and Posts	\$24,400.00	100%

Please be reminded that during the performance of the contract, if there are any changes including subcontractor replacement; the Department and Prime Contractor must contact the M/WBE Office for approval, before making any such changes or substitutions.

Thank You,
SZ

Cc: Allison Staton, M/WBE Compliance Officer
Timothy Jackson, M/WBE Coordinator
Melanie Anderson, Procurement Services Division