



DATE: March 30, 2022

TO: Kim Welborn, Field Operations Contracts Analyst

FROM: Allison Staton, MWBE Compliance Manager

SUBJECT: M/WBE Memo for Contract 2021-10917 - Rental of Various Specialized Equipment, Change Order 1

The M/WBE Office reviewed the change order request for the rental of multiple-piece of equipment to determine continued compliance with the City's M/WBE Program Plan. The Field Operations Department piggyback off the Statewide Term Contract 983A - Equipment Rental for the original contract. The request is to extend the services for an additional year.

Herc Rentals Inc. was awarded a one-year contract for \$95,000. Change Order 1 for \$50,000.00 will increase the total contract value to \$145,000.00. The contract continues to comply with the requirements of the M/WBE Program Plan.

Please be reminded that during the performance of the contract, if there are any changes; the Department and/or Prime Contractor must contact the M/WBE Office for approval, before making any changes.

Thank you

Cc: Timothy Jackson III, M/WBE Coordinator