



DATE: March 18, 2022

TO: Jay Guffey, Water Resources Engineering Supervisor

FROM: Allison Staton, M/WBE Compliance Officer

SUBJECT: M/WBE Memo for Contract 2020-5078 - System-Wide Collection and Rainfall Monitoring Services, Change Order 1

The M/WBE Office reviewed the change order request for contract 2020-5078 - System-wide Collection and Monitoring Services to determine continued compliance with the City's M/WBE Program Plan. The contractor is required to maintain the M/WBE participation for the duration of the contract unless approved in advance by the City. The Water Resources Department's request is for additional services, such as replacement, relocation, and repair of equipment and/or field services.

ADS Environmental Services was awarded a contract that was approved by the Council on February 18, 2020, in the amount of \$746,915.10 with a WBE 9.08% utilization. Change Order #1 for \$28,000.00 will increase the contract value to \$774,915.10 and the firm has committed to utilizing 9.08% (\$2,542.40) of the change order amount to an WBE. The overall contract utilization will remain the same WBE 9.08% (\$70,342.40). The contract continues to comply with the requirements of the M/WBE Program Plan. ADS Environmental Services will utilize the following WBE firm.

ID	Firm Name	County	Original Contract Amount	Change Order Amount	Total Contract Amount	Total Contract %
WBE	Taylor Engineering & Consulting, PLLC	Guilford	\$67,800.00	\$2,542.40	\$70,342.40	9.08%

Please be reminded that during the performance of the contract, if there are any changes including subcontractor replacement; the Department and Prime Contractor must contact the M/WBE Office for approval, before making any such changes or substitutions.

Thank you

Cc: Timothy Jackson III, M/WBE Coordinator