



**DATE:** May 23, 2022

**TO:** Danielle Harrison, Senior Manager Workforce Development

**FROM:** Nora Gardner, MWBE Specialist

**SUBJECT:** M/WBE Memo for Administrative Services of the Adult & Dislocated Worker Program Services under the Workforce Innovation and Opportunity Act

The M/WBE Office reviewed the documentation submitted for Administrative Services to determine compliance with the City of Greensboro's M/WBE Program Plan. No M/WBE goals were established for this project.

The Guilford County Workforce Development Board selected Eckerd Connects to provide the services. The contract award is for one year with a total contract value not to exceed \$1,400,000.00.

Please be reminded that during the performance of the contract, if there are any changes, including subcontractor replacement, the Department and Vendor must contact the M/WBE Office for approval before making any such changes or substitutions.

Thank You

Cc: Allison Staton, M/WBE Compliance Officer  
Timothy Jackson III, M/WBE Coordinator