



DATE: May 26, 2022

TO: Danielle Harrison, Sr. Manager Workforce Development

FROM: Nora Gardner, M/WBE Specialist

SUBJECT: M/WBE Memo for Contract #2020-5221 Administrative Services to In-School & Out-of-School Youth under the Workforce Innovation and Opportunity Act, Change Order #2

The M/WBE Office reviewed the change order request for Contract #2020-5221 with Educational Data Systems, Inc. to determine continued compliance with the M/WBE Program Plan. The MWBE Office reviewed the original contract, and no goals were established for the services.

The original contract amount of \$1,200,000.00 was approved by City Council on May 19, 2020. Change Order #1 in the amount of \$1,150,000.00 increased the total contract value to \$2,350,000.00. Change Order #2 in the amount of \$1,050,000.00 will extend the services for a year three and increase the total contract value to \$3,400,000.00. The contract continues to comply with the M/WBE Program Plan.

Please be reminded that during the performance of the contract, if there are any changes, including subcontractor replacement, the Department and Vendor must contact the M/WBE Office for approval before making any such changes or substitutions.

Thank You

Cc: Allison Staton, M/WBE Compliance Officer  
Timothy Jackson, M/WBE Coordinator