



City of Greensboro

Melvin Municipal
Office Building
300 W. Washington Street
Greensboro, NC 27401

Agenda Report

File Number: 2022-645

Agenda Item# G.11.

Agenda Date: 6/21/2022. **Department:** Field Operations

Meeting Type: Council Meeting **Category:** Consent Agenda

Title: 2022 – 645 Resolution Authorizing Contract with Lopez Cleaning Services for Janitorial Services in the Amount of \$102,270

Council Priority: Place an 'x' in the box.

- ☒ Create an Environment to Promote Economic Development Opportunities and Job Creation
- ☒ Maintain Infrastructure and Provide Sustainable Growth Opportunities
- ☐ Promote Public Safety & Reduce Crime
- ☒ Exceptional Customer Service and a Diverse City Government Workforce
- ☒ Ensure Fiscal Stewardship, Transparency, & Accountability

Council District: 2 & 5

Public Hearing: No

Advertising Date/By: N/A

Contact 1 and Phone: Julio Delgado, 336-373-2783

Contact 2 and Phone: Chris Marriott, 336-373-7612

PURPOSE:

The Field Operations Department is responsible for maintenance and upkeep of the White Street Landfill facility and the Solid Waste Transfer Station. Janitorial services for waste disposal operation buildings cannot be completed by City staff and was recently bid out and an award is recommended. The total contract value will exceed \$100,000, which requires City Council approval.

BACKGROUND:

Landfill and transfer station operations are managed by the Field Operations Department. The City requires contracted support to ensure that the waste disposal facilities are clean and sanitary for both staff and the public customers.

The Field Operations Department conducted a competitive Request for Bids. Solicitation was conducted through Departmental webpage and direct emails. The M/WBE Office provided Field

Operations with a list of 81 M/WBE firms from the 27 county area to invite these businesses to participate in the solicitation opportunity through an outreach email.

Two companies submitted bids, with Lopez Cleaning Services submitting the lowest bid. There were no M/WBE participation goals established for this contract by the City. However, Lopez Cleaning Services is a registered with the City as a MBE and proposes to complete 100% of the work. Based on the lowest responsive, responsible bid standard of award, the Field Operations Department recommended award to Lopez Cleaning. The MWBE office concurred with this recommendation.

BUDGET IMPACT:

The three year contract will begin once signed and be valid for three years until April 2025. The estimated annual budget amount averages \$34,090. The total estimated value for the three year term is \$102,270. Funding in future years is contingent upon City Council appropriations through the annual budget.

ACCOUNT NUMBER:

551-4306-02-5422; 551-4306-04-5422; 551-4306-07-5422

RECOMMENDATION / ACTION REQUESTED:

It is recommended that City Council approve the resolution authorizing the City Manager to enter into contract with Lopez Cleaning Services, Inc. for janitorial services at the waste disposal facilities located at the White Street Landfill and the Solid Waste Transfer Station