

**DATE:** June 8, 2022

**TO:** Russ Clegg, Community Planning Manager

**FROM:** Nora Gardner, M/WBE Specialist

**SUBJECT:** M/WBE Memo for Greensboro Housing Development Partnership Agreement

The M/WBE Office reviewed the documentation submitted for the Greensboro Housing Development Partnership Agreement (GHDP) to determine compliance with the City of Greensboro's M/WBE Program Plan. No M/WBE goals were established for this agreement.

The GHDP Board of Directors selected Greensboro Housing Development Partnership, Inc. to provide rehabilitation, new construction, and land development services. The agreement is for one year, and all contracts utilizing non-federal funds shall comply with the provisions of the M/WBE Program Plan existing at the time of the contract.

Please be reminded that during the performance of the contract, if there are any changes, including subcontractor replacement, the Department and Vendor must contact the M/WBE Office for approval before making any such changes or substitutions.

Thank You

Cc: Allison Staton, M/WBE Compliance Officer Timothy Jackson III, M/WBE Coordinator