



DATE: June 2, 2022

TO: Guy Land, Real Estate Agent

FROM: Timothy Jackson III, M/WBE Coordinator

SUBJECT: M/WBE Memo for Mowing and Lot Clean Up Services

The M/WBE Office received a request for Mowing and Lot Clean Up Services for the Planning Department to determine compliance with the M/WBE Program Plan. Goals were not established for the contract and M/WBE firms were notified of the opportunity to submit a bid.

McBride Lawn Care., a MBE firm was selected to provide the services and will be awarded annually \$150,000.00 over 3 years totaling \$450,000.00. The firm will self-perform the services have submitted the appropriate affidavit.

| ID  | Firm Name          | County   | Description of Work              | Annual Contract Value | Total Contract Value | Contract % |
|-----|--------------------|----------|----------------------------------|-----------------------|----------------------|------------|
| MBE | McBride Lawn Care. | Guilford | Mowing and Lot Clean Up Services | \$150,000.00          | \$450,000.00         | 100        |

Please be reminded that during the performance of the contract, if there are any changes including subcontractor replacement; the Department and Prime Contractor must contact the M/WBE Office for approval, before making any such changes or substitutions.

Thank You

Cc: Allison Staton, M/WBE Compliance Officer