



City of Greensboro

Melvin Municipal
Office Building
300 W. Washington Street
Greensboro, NC 27401

Agenda Report

File Number: 2022-603

Agenda Item# I. 2.

Agenda Date: 6/7/2022. **Department:** Transportation

Meeting Type: Council Meeting **Category:** Consent Agenda

Title: 2022-603 Resolution Authorizing Contract 2022-11005 in the Amount of \$268,600 with Kimley-Horn and Associates, Inc. for a Downtown Parking Plan

Council Priority: Place an 'x' in the box.

- ☐ Create an Environment to Promote Economic Development Opportunities and Job Creation
- ☒ Maintain Infrastructure and Provide Sustainable Growth Opportunities
- ☐ Promote Public Safety & Reduce Crime
- ☐ Exceptional Customer Service and a Diverse City Government Workforce
- ☐ Ensure Fiscal Stewardship, Transparency, & Accountability

Council District: 1, 2, 3 & 4

Public Hearing: No

Advertising Date/By: NA

Contact 1 and Phone: Hanna Cockburn, 336-373-2861

Contact 2 and Phone: Tyler Meyer, 336-373-2254

PURPOSE:

A resolution is required to authorize a contract with Kimley-Horn and Associates to complete a Downtown Parking Plan.

BACKGROUND:

On February 21, 2022, the Procurement Services Division opened an on-line competitive request for letters of interest (RFLOI) through the Greensboro E-Procurement System to prepare a Downtown Parking Plan for the City of Greensboro. The plan will inform and guide City efforts to modernize parking policies, facilities, inventory, technology, and pricing.

The solicitation yielded five responsive letters of interest. The five letters of interest were reviewed and scored by a committee of representatives from GDOT, Planning, M/WBE, and NCDOT. Kimley-Horn and Associates, Inc. was determined to be the best-qualified vendor. Following preparation of an independent cost estimate and review of the consultant price proposal, the contract price was successfully negotiated and agreed upon.

As a federally funded, NCDOT supported professional services contract, this solicitation is governed by federal small professional service firm provisions, and M/WBE and DBE goals do not apply.

The M/WBE Program Plan Policy states on page 4, section III - Scope of M/WBE Program, (a) Contracts that are subject to the U.S Department of Transportation Disadvantage Business Enterprise Program and Airport Concessions Disadvantage Business Enterprise Program as set forth in 49 CFR Parts 23 and 26 are excluded. Kimley-Horn, Inc. will be awarded a one-year contract estimated value of \$250,000.00

BUDGET IMPACT:

The contract in the amount of \$268,600 will be funded through FY 22-23 MPO funds.

ACCOUNT NUMBER:

Contract to be paid from Grant Fund account 220-4548-01.5413.

RECOMMENDATION / ACTION REQUESTED:

It is recommended that City Council approve the attached resolution authorizing federally funded professional service contract 2022-11005 with Kimley-Horn for the Greensboro Downtown Parking Plan.