



DATE: April 13, 2022

TO: Jay Guffey, Water Resources Engineering Supervisor

FROM: Shadi Zeidan, M/WBE Specialist

SUBJECT: M/WBE Memo for Unified SCADA Implementation and SCADA Support Services

The M/WBE Office reviewed the request from Water Resources Department for a supplemental agreement with HDR Engineering, Inc. of the Carolinas to provide Supervisory Control and Data Acquisition (SCADA) systems integration, updates, training for plant staff, and additional SCADA On-Call services for the Mitchell and Townsend Water Treatment Plants (WTP) and to determine compliance with the M/WBE Program Plan. The Water Resources Department received approval to enter into a Supplemental Agreement that ends approximately one-year from the Notice To Proceed. M/WBE goals were not established for the contract.

HDR Engineering, Inc. of the Carolinas were requested to solicit and make an effort to use certified M/WBE firms capable of providing services needed to fulfill the project. The firm has committed to utilizing an MBE firm on the project. HDR Engineering, Inc. of the Carolinas will subcontract 17.01% (\$147,275.00) of the total contract value of \$865,500.00 to the following MBE firm:

ID	Firm Name	County	Description of the Work	Contract Amount	Contract %
MBE	SAMR, PLLC	Guilford	Electrical Vehicle & SCADA	\$147,275.00	17.01%

Please be reminded that during the performance of the contract, if there are any changes including subcontractor replacement; the Department and Prime Contractor must contact the M/WBE Office for approval, before making any such changes or substitutions.

Thank you

Cc: Allison Staton, M/WBE Compliance Officer
Timothy Jackson, M/WBE Coordinator