



**DATE:** March 7, 2022

**TO:** Jeff Sovich, Senior Planner – Planning Department

**FROM:** Shadi Zeidan, M/WBE Specialist

**SUBJECT:** M/WBE Memo for College Hill Municipal Service District  
Refurbishing and Installation of Signage and Posts - Event #10461

The M/WBE Office reviewed the request submitted for College Hill Municipal Service District Refurbishing and Installation of Signage and Posts to determine compliance with the M/WBE Program Plan. The M/WBE Office had advance input in the specification process and respondents were eligible to receive up to a total of ten (10) points for M/WBE participation. No contract goals were established for the services; however, M/WBE vendors were notified of the opportunity to submit a proposal.

Southern Paint & Waterproofing, WBE was the selected firm for a one (1) year contract value of \$24,400.00. The firm will self-perform the services.

| ID  | Company Name                   | County   | Scope of Work                                      | Contract Value | Utilization % |
|-----|--------------------------------|----------|--|----------------|---------------|
| WBE | Southern Paint & Waterproofing | Guilford | Refurbishing and Installation of Signage and Posts | \$24,400.00    | 100%          |

Please be reminded that during the performance of the contract, if there are any changes including subcontractor replacement; the Department and Prime Contractor must contact the M/WBE Office for approval, before making any such changes or substitutions.

Thank You,  
SZ

Cc: Allison Staton, M/WBE Compliance Officer  
Timothy Jackson, M/WBE Coordinator  
Melanie Anderson, Procurement Services Division