



DATE: April 28, 2022

TO: Jay Guffey, Water Resources Engineering Supervisor

FROM: Allison Staton, MWBE Compliance Officer

SUBJECT: M/WBE Memo for Liberty Road Water & Sewer Improvements Phase III - Construction Administration Services

The M/WBE Office reviewed the request and documentation submitted for a supplemental agreement for the Liberty Road Water & Sewer Improvements Phase III, Construction Management Services to determine compliance with the M/WBE Program Plan. The Water Resources Department received approval to enter into a Supplemental Agreement that ends approximately December 2023 for this project. No M/WBE goals were established for the services.

HDR Engineering Inc. of the Carolinas was selected to provide professional services and will be awarded a contract in the amount of \$467,453.00. The firm was requested to solicit and make an effort to use certified M/WBE firms capable of providing services needed to fulfill the supplemental agreement. HDR Engineering Inc. of the Carolinas committed to subcontract 21.39% (\$100,000.00) to the following M/WBE firms.

ID	Firm Name	County	Description of Work	Total Contract Amount	Contract %
MBE	A1 Consulting Group, Inc.	Wake	Geo-Tech and Testing Services	\$70,000.00	14.97%
WBE	Westcott, Small & Associates	Guilford	CA Assistance	\$30,000.00	6.42%

Please be reminded that during the performance of the contract, if there are any changes including subcontractor replacement; the Department and Prime Contractor must contact the M/WBE Office for approval, before making any such changes or substitutions.

Thank you

Cc: Timothy Jackson III, M/WBE Coordinator