



DATE: May 5, 2022

TO: Mario Edouard, Engineering Supervisor

FROM: Jay Elaine Slaydon, M/WBE Specialist

SUBJECT: M/WBE Memo Sanitary Sewer Evaluation Study (SSES)

The M/WBE Office reviewed the request and documentation submitted for a supplemental agreement with CDM Smith, Inc. Firm to provide services for the SSES and Rehabilitation Assistance in mostly the upper north and south Buffalo Drainage Basins, Master Plan and determine compliance with the City of Greensboro M/WBE Program Plan. The Water Resources Department received approval to enter into a Supplemental Agreement that ends 9 – 12 months for the evaluation/decision making and design for this project. No M/WBE goals were established.

CDM Smith, Inc. Firm was requested to solicit and make an effort to use certified M/WBE firms capable of providing services needed to fulfill the agreement. The firm committed to subcontract 20.78 % of the total contract value of \$ 600,600. CDM Smith, Inc. Firm will utilize the following M/WBE firms:

Certification	Firm Name	County	Description of Work	Contract Value	Utilization Percentage
MBE	Critek Engineering Group, P.C.	Guilford	Smoke Testing and SSES Evaluation	\$124,800	20.78%

Please be reminded that during the performance of the contract, if there are any changes including subcontractor replacement; the Department and Prime Contractor must contact the M/WBE Office for approval, before making any such changes or substitutions.

Thank You

Cc: Allison Staton, M/WBE Compliance Officer
Timothy Jackson III, M/WBE Coordinator