



DATE: November 16, 2021

TO: Arthur Buckaloo, Contracts Analyst, Procurement Services Division

FROM: Shadi Zeidan, M/WBE Specialist

SUBJECT: M/WBE Memo for Uniform Rental Services, Event #10400

The M/WBE Office reviewed the request submitted for Uniform Rental Services for Various City Departments to determine compliance with the M/WBE Program Plan. The M/WBE Office had advance input in the specification process and respondents were eligible to receive up to a total of ten points for M/WBE participation. No contract goals were established for the service; however, M/WBE firms were notified of the opportunity to submit a proposal.

UniFirst Corporation was the selected firm and will be awarded a three-year contract for \$111,900.00 (\$37,300.00 annually). The firm will self-perform the services.

Please be reminded that during the performance of the contract, if there are any changes including subcontractor replacement; the Department and Prime Contractor must contact the M/WBE Office for approval, before making any such changes or substitutions.

Cc: Allison Station, M/WBE Compliance Officer
Timothy Jackson, M/WBE Coordinator