



DATE: November 16, 2021

TO: John Fersner, Chief Design Engineer

FROM: Timothy Jackson III, M/WBE Coordinator

DEPARTMENT: Transportation

SUBJECT: M/WBE Memo for Contract #2019-064 North Elm Street Sidewalk Improvements

The M/WBE Office reviewed the request submitted for Contract #2019-064 North Elm Street Sidewalk Improvements with Yates Construction Co, Inc. to determine compliance with the M/WBE Program Plan. Contracts utilizing any amount of federal funding must adhere to federal guidelines for setting goals. This service falls under one of the categories excluded from the application of the M/WBE Program Plan.

The M/WBE Program Plan states on page 3, section III - Scope of M/WBE Program, (a) Contracts that are subject to the U.S. Department of Transportation Disadvantaged Business Enterprise Program and Airport Concessions Disadvantaged Business Enterprise Program as set forth in 49 CFR Parts 23 and 26 or any successor regulations or legislation; are exempted from the plan.

Please be reminded that during the performance of the contract, if there are any changes, the Department and Prime Contractor must contact the M/WBE Office for approval before making any such changes.

TJ

Cc: Allison Staton, M/WBE Compliance Officer