



DATE: November 22, 2021

TO: Jay Guffey, Water Resource Engineering Supervisor

FROM: Shadi Zeidan, MWBE Specialist

SUBJECT: M/WBE Memo for Camp Burton Water & Sewer Utilities Project,
Contract# 2020-007B

The M/WBE Office reviewed the request from the Water Resources Department for the supplemental agreement with Freese and Nichols, Inc. to provide Construction Management and Administration for the Camp Burton Water & Sewer Utilities Project and to determine compliance of the M/WBE Program Plan. M/WBE goals were not established for the contract.

Freese and Nichols, Inc. was requested to solicit and make an effort to use certified M/WBE firms capable of providing services needed to fulfill the supplemental agreement.

The firm committed to subcontract 24.04% (\$175,750.00) to MBE firms, and 19.38% (\$141,710.00) to WBE firms of the total contract value of \$731,100.00 as the following:

ID	Firm Name	County	Description of Work	Contract Value	Utilization Percentage
MBE	CriTek Engineering	Guilford	Construction Inspection	\$175,750.00	24.04%
WBE	Falcon Engineering	Wake	Geotechnical Investigation, Environmental Permitting	\$96,000.00	13.13%
WBE	Taylor Engineering	Guilford	Construction Inspection	\$45,710.00	6.25%

Please be reminded that during the performance of the contract, if there are any changes including subcontractor replacement; the Department and Prime Contractor must contact the M/WBE Office for approval, before making any such changes or substitutions.

Thank you

cc: Allison Staton, M/WBE Compliance Officer
Timothy Jackson, M/WBE Coordinator