



City of Greensboro

Melvin Municipal
Office Building
300 W. Washington Street
Greensboro, NC 27401

Agenda Report

File Number: 2021-518

Agenda Item# G.15.

Agenda Date: 12/21/2021. **Department:** Engineering & Inspections
Meeting Type: Council Meeting **Category:** Consent Agenda

Title: 2021 – 518 Resolution To Approve The Window Washing Contract 2021-10952 In The Amount Of \$198,900.00 With Scottie's Building Services, LLC

Council Priority: Place an 'x' in the box.

- ☐ Create an Environment to Promote Economic Development Opportunities and Job Creation
- ☒ Maintain Infrastructure and Provide Sustainable Growth Opportunities
- ☐ Promote Public Safety & Reduce Crime
- ☐ Exceptional Customer Service and a Diverse City Government Workforce
- ☐ Ensure Fiscal Stewardship, Transparency, & Accountability

Council District: All

Public Hearing: No

Advertising Date/By: N/A

Contact 1 and Phone: Kenny McDowell, 336-373-4578

Contact 2 and Phone: Butch Shumate 336-373-5794

PURPOSE:

The City of Greensboro Department of Engineering and Inspection Department is requesting funding for a three-year contract for Window Washing Services.

BACKGROUND:

The Engineering and Inspection Department is responsible for maintaining the City of Greensboro's buildings and facilities. Procurement Services issued a Request for Proposal (RFP) to establish a new contract for window washing. On September 17, 2021, an RFP was solicited under Event Number 10378 using the Greensboro e-Procurement System (GePS). The GePS solicitation was sent to 1,341 vendors. The M/WBE office advised that there were 80 registered M/WBE firms for this service which were solicited via email. The City received one responsive bid for this service.

A selection committee reviewed the submitted the responsive bid. The committee evaluated the bid on responsiveness to the specification criteria, qualifications, timeliness, experience, past performance, and cost. Scottie's Building Services, LLC. was selected as the best value for Window Washing Services.

BUDGET IMPACT:

Funding for this service is budgeted under various City departments, in the estimated annual amount of \$63,600.00 with a total potential award amount of \$198,900.00.

ACCOUNT NUMBER:

Various City account numbers.

RECOMMENDATION / ACTION REQUESTED:

It is recommended that City Council approve the contract in the Amount of \$198,900.00 with Scottie's Building Services, LLC for Window Washing Services.