



DATE: October 27, 2021

TO: Brian Boyd, Construction Projects Coordinator

FROM: Nora Gardner, M/WBE Specialist

SUBJECT: M/WBE Memo for Engineering Design Services for the Southeast Feeder Main Project

The M/WBE Office reviewed the request and documentation submitted for a supplemental agreement with Hazen and Sawyer to provide Engineering Design Services for the Southeast Feeder Main Project to determine compliance with the M/WBE Program Plan. M/WBE goals were not established for these services. The Water Resources Department received approval to enter into a supplemental agreement that ends June 2023 for this project.

Hazen and Sawyer were requested to solicit and make an effort to use certified M/WBE firms capable of providing services needed to fulfill the project. The firm committed to subcontract 47.60% of the total contract value of \$2,600,000.00 to MBE's 41.45% (\$1,077,636.00) and a WBE 6.15% (\$160,000.00). Hazen and Sawyer will utilize the following M/WBE firms:

ID	Firm Name	County	Description of Work	Contract Amount	Contract %
MBE	Stewart Engineering, Inc.	Wake	Field Surveying and SCM retrofit evaluation	\$853,130.00	32.81%
MBE	Critek Engineering Group P.C.	Guilford	Engineering Design and Permitting	\$224,506.00	8.64%
WBE	Falcon Engineering	Wake	Geotechnical and Materials Testing Services	\$160,000.00	6.15%

Please be reminded that during the performance of the contract, if there are any changes, including subcontractor replacement, the Department and Vendor must contact the M/WBE Office for approval before making any such changes or substitutions.

Thank you

Cc: Allison Staton, M/WBE Compliance Officer
Timothy Jackson III, M/WBE Coordinator