



# City of Greensboro

## Meeting Agenda

### City Council

Tuesday, January 2, 2024, 5:30 p.m.

Katie Dorsett Council Chamber

300 West Washington Street, Greensboro, NC 27401

*This agenda is being reposted to add Item 2024-44 Resolution to Honor the Late Norma Jean Wall James.*

*The City Council Chamber is open to the public; however, residents are encouraged to continue to participate in the meeting virtually. To submit a comment or to request to speak to agenda items, please complete the City Council Virtual Comments Form ([jotform.com](https://jotform.com)). Please confirm if you wish to appear via zoom or in-person. Residents requesting to participate via zoom must submit the request by 5:00 P.M. the day prior to the Council meeting and will receive an email invitation to register with instructions on how to participate, including a unique password that cannot be used by other individuals. Zoom participants will be removed from the call following the conclusion of their item and are invited to observe the remainder of the meeting on the Greensboro Television Network (GTN). Residents may also register in-person on the night of the meeting using an on-site Qminder kiosk. On-Site speaker requests must be entered by 6 p.m. A Qcode is available for scanning onto personal cell phone devices should residents prefer. All comments received are subject to the public records law and will be posted on the City of Greensboro website.*

*The first regular meeting of the month is for Council consideration of public forum comments, ceremonial/presentational, consent, public hearing, and business items as needed.*

*The second regular meeting of the month is for Council consideration of consent, public hearing, and business items.*

*The zoning application hearing process allows proponents and opponents a total of fifteen (15) minutes notwithstanding the number of persons desiring to be heard. Proponents shall be heard first followed by comments from opponents. Each side may speak a total of five (5) minutes rebuttal.*

*Greensboro City Council meetings are available via <https://www.greensboro-nc.gov/government/city-council/council-meetings>, a live stream will be on the city's YouTube page, at <https://www.youtube.com/user/CityofGreensboroNC>, the Greensboro Television Network (GTN) live on Spectrum channel 13 with a digital cable box, Lumos channel 31, AT&T U-verse channel 99. GTN is also available on the Roku streaming platform by going to "add channels" and searching for Greensboro Television Network. Lastly, GTN can be streamed live on the City's website.*

*Any individual with a disability who needs additional information or assistance, please contact Gary Canapinno, ADA Coordinator, 336-373-2723 or [gary.canapinno@greensboro-nc.gov](mailto:gary.canapinno@greensboro-nc.gov).*

*The next regular meeting of City Council will be January 16, 2024.*

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Pages

A. CALL TO ORDER

B. MOMENT OF SILENCE

C.	<b><u>PLEDGE OF ALLEGIANCE</u></b>	
D.	<b><u>COUNCIL PROCEDURE FOR CONDUCT OF THE MEETING</u></b>	
E.	<b><u>CEREMONIAL AND/OR PRESENTATION ITEMS</u></b>	
E.1	<u>2024 – 44 Resolution to Honor the Late Norma Jean Wall James</u>	1
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F.	<b><u>PUBLIC COMMENT PERIOD</u></b>	
	Speakers will be allowed 3 minutes to address Council.	
G.	<b><u>CONSENT AGENDA (One Vote)</u></b>	
G.1	<u>2024 -09 Ordinance to Amend the FY 23-24 Solid Waste Capital Improvement Fund Budget by \$650,000</u>	17
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H.1	<u>2024-20 Resolution to Close Whittmore Street (Cranford A. Jones of O’Ferrell LLC, Yong Bryant of Young Real Estate Investments, LLC and Deena Hayes of the Guilford County Board of Education)</u>	24
I.	<b><u>GENERAL BUSINESS AGENDA</u></b>	
I.1	<u>2024 - 36 Resolution to Approve Contract In the Amount of \$369,000 with Schaefer Plastics North America LLC</u>	35
I.2	<u>2024 - 28 Ordinance to Amend Capital Leasing Fund Appropriations in the Amount of \$4,169,000 from Proposed Financing Activities</u>	42
J.	<b><u>MATTERS TO BE DISCUSSED BY THE MAYOR AND MEMBERS OF THE COUNCIL (If time permits)</u></b>	
K.	<b><u>MATTERS TO BE PRESENTED BY THE CITY MANAGER (If time permits)</u></b>	
L.	<b><u>MATTERS TO BE PRESENTED BY THE CITY ATTORNEY (If time permits)</u></b>	
M.	<b><u>ADDENDUM ITEMS</u></b>	
N.	<b><u>ADJOURNMENT</u></b>	
O.	<b><u>ATTACHMENTS FOR COUNCIL'S INFORMATION: (INFORMATIONAL PURPOSES ONLY)</u></b>	
	There are no attachments for Council information for this agenda.	



# City of Greensboro

Melvin Municipal  
Office Building  
300 W. Washington Street  
Greensboro, NC 27401

## Agenda Report

File Number: 2024-44

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### Agenda Item# E.1.

**Agenda Date:** 1/2/2024. **Department:** Legislative/City Council

**Meeting Type:** Council Meeting **Category:** Ceremonial/Presentations

**Title:** 2024 – 44 Resolution to Honor the Late Norma Jean Wall James

**Council Priority: Place an 'x' in the box.**

- |  |   |
|--|---|
| <input type="checkbox"/> Safest City                     | <input type="checkbox"/> Most Skilled Workforce                                       |
| <input type="checkbox"/> Easiest Place to Do Business    | <input type="checkbox"/> Most Connected City  |
| <input type="checkbox"/> Youth Sports Capital            | <input type="checkbox"/> Hub of Recreation and Entertainment                          |
| <input type="checkbox"/> Abundance of Attainable Housing | <input checked="" type="checkbox"/> Other/Admin <u>Briefly Explain 3 word maximum</u> |

**Council District:** All

**Public Hearing:** No

**Advertising Date/By:** N/A

**Contact 1 and Phone:** Councilmember Wells, Ext 2396

**Contact 2 and Phone:** Angela Lord, Ext.2396

### **PURPOSE:**

Councilmember Wells request the City of Greensboro City Council to approve a resolution to Honor the Late Norma Jean Wall James.

### **BACKGROUND:**

N/A

### **BUDGET IMPACT:**

N/A

### **ACCOUNT NUMBER:**

N/A

### **RECOMMENDATION / ACTION REQUESTED:**

It is recommended that City Council approves the resolution to honor the late Norma Jean Wall James.

*Vision Statement: "A Community with Endless Economic Opportunities and Exceptional Quality of Life."*

## RESOLUTION TO HONOR THE LATE NORMA JEAN WALL JAMES

WHEREAS, on August 10, 2023, the community lost an outstanding community member with the passing of the late Norma Jean Wall James;

WHEREAS, Ms. James, known as Norma Jean, was born in Greensboro on November 18, 1940; graduated from Dudley Senior High School in 1958; and in recent years was given the title of Class President;

WHEREAS, for over 40 years Norma Jean was a member of New Light Missionary Baptist Church and served in various capacities with the Usher Board;

WHEREAS, Norma Jean was a member of the Order of the Eastern Star a Masonic appendant body; and a Daughter of Isis, the female auxiliary group to the Ancient Egyptian Arabic Order Nobles Mystic Shrine;

WHEREAS, Norma Jean retired from the United States Postal Service after thirty-five years of service as a front counter clerk, and will be remembered for coining the phrase “You remember me? I remember you from the Post Office”;

WHEREAS, after her retirement, Norma Jean went on to serve as a Bus Operator for Specialized Community Area Transit (S.C.A.T), and a Bus monitor for Guilford County Public Schools;

WHEREAS, Norma Jean Wall James will be missed by all of those she has engaged; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENSBORO:

1. That the City Council wishes to express its sense of gratitude and offer its condolences, to the family and friends of Norma Jean Wall James. The legacy she leaves will be remembered by the residents of Greensboro.
2. That a copy of this resolution shall be delivered to the family of the late Norma Jean Wall James as a symbol of the gratitude of the City of Greensboro for her contributions in the community.





# City of Greensboro

Melvin Municipal  
Office Building  
300 W. Washington Street  
Greensboro, NC 27401

## Agenda Report

File Number: 2024-18

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### Agenda Item# E.2.

**Agenda Date:** 1/2/2024. **Department:** Legislative/City Council

**Meeting Type:** Council Meeting **Category:** Ceremonial/Presentations

**Title:** 2024- 18 Resolution to Adopt the 2024 City of Greensboro Departmental Events, Recognitions, and Programs

**Council Priority: Place an 'x' in the box.**

- |  |  |
|--|--|
| <input type="checkbox"/> Safest City                     | <input type="checkbox"/> Most Skilled Workforce                            |
| <input type="checkbox"/> Easiest Place to Do Business    | <input checked="" type="checkbox"/> Most Connected City                    |
| <input type="checkbox"/> Youth Sports Capital            | <input type="checkbox"/> Hub of Recreation and Entertainment               |
| <input type="checkbox"/> Abundance of Attainable Housing | <input type="checkbox"/> Other/Admin <u>Briefly Explain 3 word maximum</u> |

**Council District:** All

**Public Hearing:** No

**Advertising Date/By:** N/A

**Contact 1 and Phone:** Angela Lord, Ext 2397

**Contact 2 and Phone:** Torie Howell, Ext 2397

**PURPOSE:**

To have the Greensboro City Council approve the resolution adopting the 2024 City of Greensboro Departmental Events, Recognitions, and Programs.

**BACKGROUND:**

N/A

**BUDGET IMPACT:**

N/A

**ACCOUNT NUMBER:**

N/A

**RECOMMENDATION / ACTION REQUESTED:**

It is recommended that City Council approve the resolution adopting the 2024 City of Greensboro Departmental Events, Recognitions, and Programs.

*Vision Statement: "A Community with Endless Economic Opportunities and Exceptional Quality of Life."*

RESOLUTION ADOPTING THE 2024 CITY OF GREENSBORO  
ANNUAL DEPARTMENTAL EVENTS, RECOGNITIONS AND PROGRAMS

WHEREAS, recognition of departmental events and dedicated work is an important component of the City of Greensboro's philosophy;

WHEREAS, the purpose of this calendar is to provide awareness of internal programs and special events;

WHEREAS, the City Council of the City of Greensboro honors the dedication and commitment of the City of Greensboro staff, and therefore recognizes and brings awareness to the following 2024 departmental events and programs:

***March***

**Fix a Leak Week**

Fix a Leak Week is an annual campaign sponsored by the Environmental Protection Agency (EPA) to promote the importance of household leak detection and repair. Fix a Leak Week aims to raise awareness about the significant amount of water that can be wasted due to leaks and how that can impact utility bills. According to the EPA, American households lose more than one trillion gallons of water annually due to leaks, equivalent to the annual water usage of more than 11 million homes. During Fix a Leak Week, the City provides valuable tips and resources to help water customers locate and repair leaks, such as using leak detection tablets in toilet tanks and inspecting around. We can save water and money by actively addressing leaks and contributing to a healthier environment.

***April***

**Wyland National Mayor's Challenge for Water Conservation**

An annual competition that encourages cities and towns across the United States to take action to promote sustainability and protect the environment. The challenge was started by the Wyland Foundation, a non-profit organization dedicated to promoting environmental conservation and education, in partnership with the National League of Cities. During the month of April, cities and towns are invited to participate in the challenge by taking actions such as reducing water usage, increasing recycling rates, promoting energy-efficient practices, and protecting natural resources. Cities that demonstrate the most significant commitment to sustainability and environmental protection are recognized as winners of the challenge. By participating in the challenge, cities and towns can showcase how they inspire others to take action.

**Second Chance Month**

Second Chance Month was established for the month of April to increase awareness about the collateral impact of providing closure to individuals with a criminal record, and to recognize opportunities for individuals, employers, congregations, and communities to extend second chances to remove legal and societal barriers to industry, education, employment, and financial assistance.

**National Library Week**

National Library Week (April 7 – 13, 2024) is sponsored by the American Library Association. National Library Week began in 1958 as a way to inspire people to read and show appreciation for libraries. The Greensboro Public Library (GPL) serves as a Conduit to Destiny for people of all ages, backgrounds and circumstances. In partnership with the community, the GPL strives to provide free and equal access to information, foster lifelong learning, and inspire the joys of reading.

### Earth Day

April 22 is celebrated as Earth Day, an annual event where people take time out to demonstrate their support for protecting the planet and its environment.

### National Community Development Month

National Community Development Month is a time to highlight the importance of the United States Department of Housing and Urban Development's Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) programs to building strong, resilient, and vibrant communities across America. CDBG and HOME provide grants to states and local governments to strengthen communities by delivering equitable access to decent housing and living environments and expanding economic opportunities. These programs are unique in that they focus primarily on people with low and moderate incomes. CDBG and HOME also play a critical role in empowering residents by giving them a voice in the future of their neighborhoods.

### ***May***

#### Law Enforcement Week

Law Enforcement Week was established the week of May 15<sup>th</sup> in conjunction with Peace Officers' Memorial Week and National Law Enforcement Week to recognize the service and sacrifice of officers killed in the line of duty, and to bring attention to the men and women who currently serve and protect our community.

#### Drinking Water Week

Drinking Water Week (May 5 – 11, 2024) is an annual campaign sponsored by the American Water Works Association that focuses on bringing awareness to the importance of safe and clean drinking water and the staff who ensure this happens. During this week, water utilities, government agencies, and organizations across the United States promote the benefits of drinking tap water and explain the importance of protecting our drinking water sources. The campaign also serves as an opportunity to recognize and honor water professionals who work tirelessly to keep our water supply safe and clean for everyone to enjoy.

### Bike Month

Celebrated nationwide since 1956 in the month of May, National Bike Month showcases the many benefits of cycling and encourages participation in several related events, including Ride a Bike Day, Bike to Work Day and Week, and the Ride in Silence. Cycling promotes safe streets, connected communities, a healthier planet and happier people.

### **June**

#### Juneteenth

Juneteenth was established to recognize Emancipation Day observances, combining the words June and Nineteenth, to commemorate the two and one half year delayed announcement of the abolishment of slavery in the southern states, and to give residents an opportunity to reflect, rejoice and celebrate African American heritage, history, freedom and culture.

### Homeownership Month

Homeownership Month was established by the Housing and Neighborhood Development Department to increase public awareness of safe, decent and affordable homeownership options while recognizing industry partners that strengthen communities by outfitting families with tools and information needed to overcome institutional barriers.

### Guilford Creek Week

Guilford Creek Week (June 1-8, 2024) is an annual week-long campaign between Guilford County, the cities of Greensboro and High Point, and Stormwater SMART, to celebrate the importance, impact and influence of creeks and waterways in Guilford County and its municipalities. This campaign raises awareness about the vital role of local waters and how the health of that water can have a direct impact on communities. There are multiple hands-on, recreational events to participate in throughout the week, most events are free and open to all ages.

### **July**

#### Parks and Recreation Month

Parks and Recreation Month was established to recognize the department's integral role in maintaining public health, quality of life, economic and environmental wellbeing in Greensboro with its parks, facilities, services, and programs.

### **September**

#### Hunger Action Month

Hunger Action Month was established to raise awareness of public health issues associated with hunger, poverty, and food insecurity in conjunction with Feeding America and Second Harvest Food Bank of Northwest North Carolina to recognize the critical nutritional needs and impacts to our community.

#### Library Card Sign-Up Month

Library Card Sign-up month is celebrated as a way to promote library cards as the most important card in a wallet. The goal for an increased awareness of the valuable services and resources that are accessible using a free library card. The Greensboro Public Library (GPL) serves as a Conduit to Destiny for people of all ages, backgrounds and circumstances. In partnership with the community, the GPL strives to provide free and equal access to information, foster lifelong learning, and inspire the joys of reading.

### **October**

#### International Walk, Bike and Roll to School Day

The first week in October is recognized as the International Walk, Bike and Roll to School Day and has been celebrated in the United States since 1996. Walk to School Day encourages active trips to school, allowing children to incorporate physical activity into their trip to school while promoting healthy habits, a cleaner environment, safer streets around schools and pedestrian safety.

#### Fire Prevention Week

Fire Prevention Week was established the second week of October by the Greensboro Fire Department to ensure the safety and security of community residents by recognizing the need to check smoke alarms and carbon dioxide indicators, prepare a fire escape plan, and share public education measures.

#### Code Compliance Officers' Appreciation Week

Code Compliance Officers' Appreciation Week was established the second week of October by the Housing and Neighborhood Development Department to recognize the dedicated professionals responsible for ensuring the safety, health and welfare of community residents through enforcement of building codes, inspection reports, abatement orders, occupancy permits, and other codes and ordinances.

### Lead Poisoning Prevention Week

National Lead Poisoning Prevention Week was established the last week of October to heighten awareness of toxic lead exposure from paint, soil and household dust from residences built in the 1970s, and to recognize partner agencies that identify and remediate dangers through the city's Lead Safe Greensboro initiative.

### "Imagine a Day Without Water"

Imagine a Day without water is an awareness campaign that aims to educate residents about the value and importance of water in our lives that encourages residents and communities to imagine a day without access to clean water for drinking, cooking, bathing, and other essential activities we often take for granted. The campaign highlights water's critical role in our daily lives, from supporting healthy hygiene practices to ensuring adequate food production and sustaining ecosystems. Without water, our lives would be significantly impacted and we would face immense challenges in meeting our basic needs. 'Imagining' emphasizes the need to conserve and protect our water resources to ensure they remain available for future generations. By taking simple steps such as fixing leaks, reducing water usage, and supporting policies that protect water resources, we can all contribute to ensuring we have access to clean and safe water now and in the future.

### Energy Efficiency Day

Energy Efficiency Day (first Wednesday of October) shines light on the many advantages of adopting efficient measures and behaviors that enable you to save money, reduce pollution, and create jobs. By participating in Energy Efficiency Day, we highlight how individuals can take small steps that add up to lasting comfort, better health, and lower energy costs.

## **November**

### No Straw November

No Straw November is a global movement encouraging people to refuse single-use plastics, specifically straws, for November and beyond. This movement aims to raise awareness about the impact of single-use plastics on the environment, particularly with aquatic life. These plastics are not biodegradable, which means they do not break down naturally and can cause harm to wildlife. By refusing plastic straws, you can start your journey to reduce the amount of plastic waste in landfills or littered on land and in our waterways. No Straw November is an excellent opportunity to change your daily habits and contribute to a more significant movement towards a more sustainable future.

### World Day of Remembrance for Road Traffic Victims

Celebrated globally on the 3<sup>rd</sup> Sunday of November since 1993, World Day of Remembrance for Road Traffic Victims acknowledges the loss of those killed or injured on roadways. It draws attention to the cumulative toll of traffic crashes on victims, families and communities. This event also allows the City to acknowledge the dedicated first responders and medical professionals that deal with the traumatic aftermath of road crashes every day.

## **December**

### National Homeless Persons' Remembrance Day

National Homeless Persons' Remembrance Day is recognized on the first day of winter, December 21, 2024 and has been established as the National Homeless Persons Memorial Day and remembers those in the homeless community who have died the previous year. The day reminds us to honor them and remember the life they lived; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENSBORO:

That the City Council of the City of Greensboro recognizes and observes the 2024 City of Greensboro Departmental Annual Events, Recognitions and Programs.



# City of Greensboro

Melvin Municipal  
Office Building  
300 W. Washington Street  
Greensboro, NC 27401

## Agenda Report

File Number: 2024-43

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### Agenda Item# E.3.

**Agenda Date:** 1/2/2024. **Department:** Legislative/City Council

**Meeting Type:** Council Meeting **Category:** Ceremonial/Presentations

**Title:** 2024 – 43 Resolution of Peace and Support

**Council Priority: Place an ‘x’ in the box.**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Safest City          | <input type="checkbox"/> Most Skilled Workforce                            |
| <input type="checkbox"/> Easiest Place to Do Business    | <input type="checkbox"/> Most Connected City                               |
| <input type="checkbox"/> Youth Sports Capital            | <input type="checkbox"/> Hub of Recreation and Entertainment               |
| <input type="checkbox"/> Abundance of Attainable Housing | <input type="checkbox"/> Other/Admin <u>Briefly Explain 3 word maximum</u> |

**Council District:** All

**Public Hearing:** No

**Advertising Date/By:** N/A

**Contact 1 and Phone:** Councilmember Abuzuaiter, Ext. 2396

**Contact 2 and Phone:** Councilmember Thurm, Ext. 2396

### **PURPOSE:**

Councilmembers Abuzuaiter and Thurm have requested Council to adopt a resolution of peace and support.

### **BACKGROUND:**

N/A

### **BUDGET IMPACT:**

N/A

### **ACCOUNT NUMBER:**

N/A

### **RECOMMENDATION / ACTION REQUESTED:**

It is recommended that City Council adopt a resolution of peace and support.

*Vision Statement: “A Community with Endless Economic Opportunities and Exceptional Quality of Life.”*

## RESOLUTION FOR PEACE AND SUPPORT

WHEREAS, the events of October 7 and resulting conflict between Israel and Hamas has led to a humanitarian crisis affecting countless families with tremendous loss of Palestinian and Israeli life;

WHEREAS, we agree that all human life is precious, no matter what their faith or ethnicity; that the City of Greensboro has a diverse population including many with family, social and business ties to Israeli and Palestinian citizens here and abroad;

WHEREAS, many in our community have been deeply impacted by this conflict;

WHEREAS, this Council acknowledges the deep personal impact that this conflict has had on numerous members of our community and extends its sincere condolences to those who have lost loved ones and extended family members in this conflict;

WHEREAS, the Greensboro City Council recognizes the importance of peace, safety and the protection of all human life for individuals in our city, our state, our nation and our world;

WHEREAS, this Council urges our national leaders to do everything in their power to end this conflict and to begin the process for a peaceful, sustainable solution;

WHEREAS, we also acknowledge that harassment, discrimination and violence toward Muslims, Jews and other minorities are contradictory to the values which define the residents of Greensboro; and

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Greensboro that Greensboro supports and cares for its residents who have been directly impacted by this conflict; and we condemn any form of harassment, hate speech, Jewish- hate or Islamophobia that may be directed toward anyone who resides in our community.



**City of Greensboro**

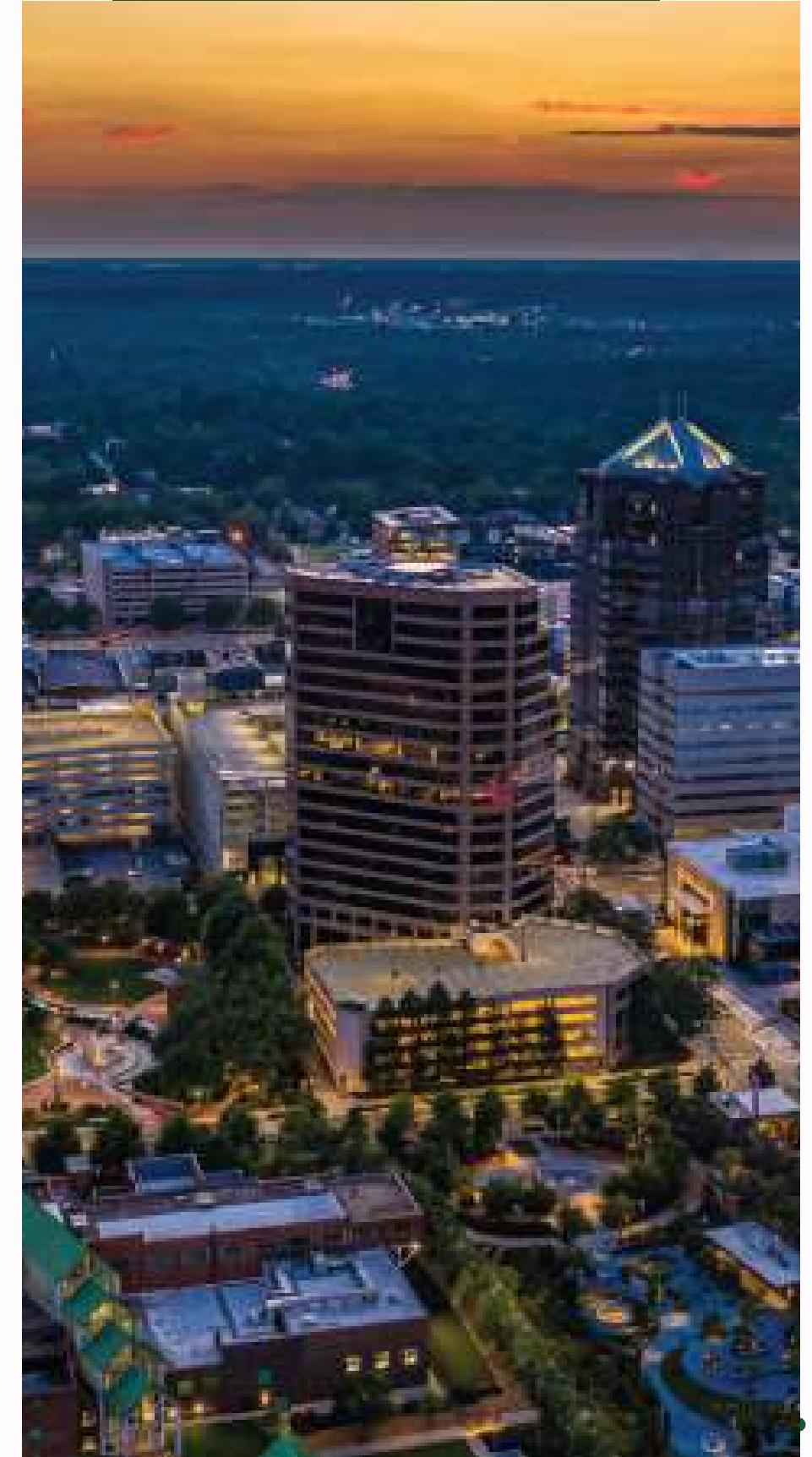
Melvin Municipal Office Building  
300 W. Washington Street  
Greensboro, NC 27401

City Council Meeting

E.4. 2024-14 City Manager Report

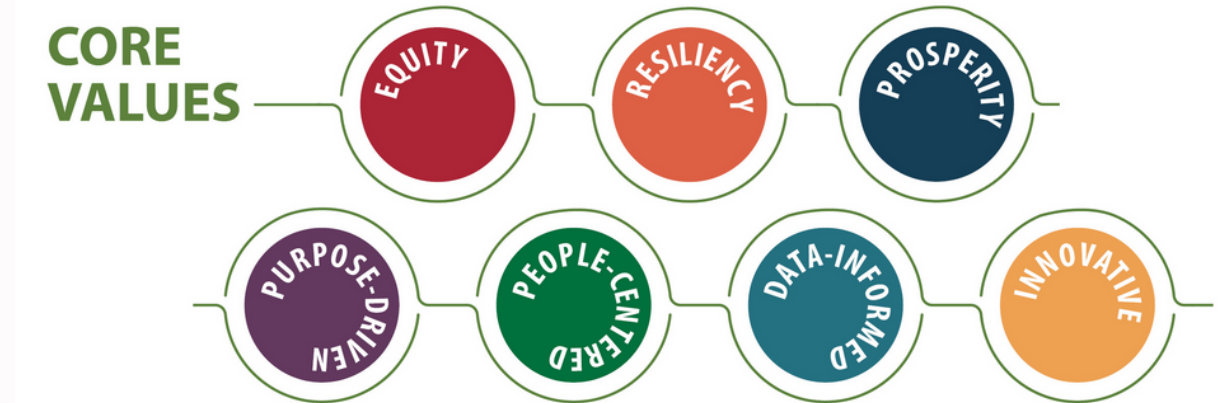


# City of Greensboro: Looking Ahead Six Months



# Key Focus Areas

- 01 Annual Council Strategy Session
- 02 CrossTown Routes
- 03 Hopper Trolley Extension
- 04 Mayor's State of the City
- 05 Completion of Eugene Street Improvements
- 06 Police Starting Salary Increase
- 07 Short-Term Rentals Implementation
- 08 Disparity Study Completion
- 09 Budget Adoption



# Looking Ahead

*Council Strategy Session  
Feb 15th and 16th*



*On February 15th and 16th Council will hold their annual strategy session on the campus of Bennett College. This will be a robust opportunity hearing from staff and peer colleagues about top priorities in the city and forecasting for 2024/25*

*CrossTown Routes*



*Route 1 will kick-off March 1st. This route will double the frequency of service and bring much shorter wait times and easier travel access. Transportation will hold upcoming public meetings for feedback about the name.*

*Hopper Trolley Extension*



*The Hopper Trolley has been extended through June of 2024. Response to the Hopper has been remarkable. Routes are averaging 5-7 minutes along the Elm Street corridor*



# Looking Ahead

## Mayor's State of the City



*The second annual State of the City will be March 20th, 2024 at Piedmont Hall. We look forward to hosting this event and highlighting the progress Greensboro made in 2023*

## Eugene Street Project



- *Eugene/Bellemeade is nearing completion of the first phase, with final resurfacing to be completed in the Spring when temperatures improve.*
- *The western block of Bellemeade will be constructed once construction is complete on the adjacent development.*
- *Greene St. utility relocations are underway. Davie St. has been released for bids, that came back on Dec. 21st*

## Police Starting Pay Increase



*The next phase of increasing Police starting pay begins in April. GPD Officers currently graduating from the Academy will see a starting salary of \$55,000. In April that starting salary will go to \$57,000. We continue to be competitive with benefits for our Public Safety employees.*



# Looking ahead

## *Disparity Study*



*The M/WBE office will receive the Disparity study results from Griffin and Strong in February. M/WBE will review the recommendations and present to council later that month.*

## *Short-Term Rentals*



*Short-Term Rental regulations begin April 1st, 2024. The Planning Department has issued a FAQ to answer questions pertaining to implementation. Visit the Planning Department website to see an updated list.*

## *Budget Adoption*



*Budget adoption will take place in June of 2024. As the City of Greensboro gets closer we will schedule sessions with council and the public to review the budget.*



# City of Greensboro

Melvin Municipal  
Office Building  
300 W. Washington Street  
Greensboro, NC 27401

## Agenda Report

File Number: 2024-09

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### Agenda Item# G.1.

**Agenda Date:** 1/2/2024. **Department:** Field Operations

**Meeting Type:** Council Meeting **Category:** Consent Agenda

**Title:** 2024 -09 Ordinance to Amend the FY 23-24 Solid Waste Capital Improvement Fund Budget by \$650,000

**Council Priority: Place an 'x' in the box.**

- |  |   |
|--|---|
| <input type="checkbox"/> Safest City                     | <input type="checkbox"/> Most Skilled Workforce                                 |
| <input type="checkbox"/> Easiest Place to Do Business    | <input type="checkbox"/> Most Connected City                                    |
| <input type="checkbox"/> Youth Sports Capital            | <input type="checkbox"/> Hub of Recreation and Entertainment                    |
| <input type="checkbox"/> Abundance of Attainable Housing | <input checked="" type="checkbox"/> Other/Admin <u>Environmental Compliance</u> |

**Council District:** 2

**Public Hearing:** No

**Advertising Date/By:** N/A

**Contact 1 and Phone:** Chris Marriott, Ext 7612

**Contact 2 and Phone:** Richard Lovett, Ext 4188

**PURPOSE:**

This ordinance will amend the Solid Waste Capital Improvement Fund to provide funding for environmental compliance maintenance and repairs at the White Street Landfill

**BACKGROUND:**

This ordinance will transfer funds from the Solid Waste Capital Reserve Fund to the Solid Waste Capital Improvement Fund for repairs to the blower skid system at the White Street Landfill.

**BUDGET IMPACT:**

There is no net budget impact to the organization. The funds being transferred are in Solid Waste Capital Reserve Fund for this purpose. A budget adjustment is necessary for this transfer.

**ACCOUNT NUMBER:**

554-43-4356001.5627

**RECOMMENDATION / ACTION REQUESTED:**

It is recommended that City Council approve this ordinance amending the FY 23-24 Solid Waste Capital Improvement Fund.

*Vision Statement: "A Community with Endless Economic Opportunities and Exceptional Quality of Life."*

ORDINANCE AMENDING THE FY23-24 SOLID WASTE CAPITAL IMPROVEMENT FUND  
BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GREENSBORO:

WHEREAS, the Local Government Budget and Fiscal Control Act provides for capital reserve funds pursuant to G.S. 159-18, and provides for funding of the capital reserve fund pursuant to G.S. 159-20;

WHEREAS, the revenues and expenditures shown below are being established to accumulate in the capital reserve fund; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GREENSBORO:

Section 1. That the following project budget for the FY23-24 Solid Waste Capital Improvement Fund be established and appropriations for the life of the projects will be as follows:

**Section 1**

That the Solid Waste Capital Improvement Fund of the City of Greensboro is hereby amended as follows:

That the appropriation to the Solid Waste Capital Improvement Fund be increased as follows:

<u>Account</u>	<u>Description</u>	<u>Amount</u>
554-43-4356001.5627	Landfill Ph 3 Closure	<u>\$650,000</u>
TOTAL:		\$500,000

And, that this increase be financed by increasing the following Solid Waste Capital Reserve Fund accounts:

<u>Account</u>	<u>Description</u>	<u>Amount</u>
554-43-4356001.9552	Transfer from Solid Waste Captl Reserve Fund	<u>\$650,000</u>
TOTAL:		\$650,000

**Section 2**

And, that this ordinance should become effective January 2, 2024.





# City of Greensboro

Melvin Municipal  
Office Building  
300 W. Washington Street  
Greensboro, NC 27401

## Agenda Report

File Number: 2024-01

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### Agenda Item# G.2.

**Agenda Date:** 1/2/2024. **Department:** Budget & Evaluation  
**Meeting Type:** Council Meeting **Category:** Consent Agenda

**Title:** 2024 – 01 Budget Adjustments Requiring Council Approval 12/12/23 through 12/21/23

**Council Priority: Place an ‘x’ in the box.**

- |  |  |
|--|--|
| <input type="checkbox"/> Safest City                     | <input type="checkbox"/> Most Skilled Workforce                      |
| <input type="checkbox"/> Easiest Place to Do Business    | <input type="checkbox"/> Most Connected City                         |
| <input type="checkbox"/> Youth Sports Capital            | <input type="checkbox"/> Hub of Recreation and Entertainment         |
| <input type="checkbox"/> Abundance of Attainable Housing | <input checked="" type="checkbox"/> Other/Admin <u>Budget Report</u> |

**Council District:** All

**Public Hearing:** No

**Advertising Date/By:** N/A

**Contact 1 and Phone:** Jon Decker, Ext 2291

**Contact 2 and Phone:** Karen Lloyd, Ext 2291

**PURPOSE:**

In compliance with the resolution adopted February 15, 2011 which requires Council approval for budget adjustments over \$50,000. The following budget adjustments are submitted for your approval.

**RECOMMENDATION / ACTION REQUESTED:**

It is recommended that City Council approve the attached budget adjustment list request in order to process the requested adjustments.



## Budget Adjustments for Council Approval

12/12/2023 thru 12/21/2023

In compliance with G.S. 159-15 and Resolution passed by Council on February 15, 2011, the following budget adjustments are submitted for your information

Date Run:12/22/2023 8:50:07 AM

Page 1 of 1

Budget Adj #	Account Description	From Code Block	To Code Block	From	To	Unencumbered Amount After Adjustment
<b>882</b>	<b>Field Operations</b>				<b>650,000</b>	
FROM	Maintenance & Repair - Other	552-43-4353001.5627		650,000		0
TO	Transfer To Solid Waste Capital Improv		552-43-4353001.6554		650,000	650,000
The purpose of the BA is to move funds from MO into a transfer line item for the Solid Waste Capital Improvement fund. This ordinance is on the CC agenda for January 2, 2024-09.						
<b>974</b>	<b>Home Investmt Partnership Pgm</b>				<b>256,259</b>	
FROM	Real Estate Loans	213-90-9098167.5282		256,259		1
TO	Real Estate Loans		213-90-9098165.5282		256,259	417,430
Moving funds from Rehab account to Affordable Housing RFP account.						
<b>1964</b>	<b>Neighborhood Development</b>				<b>165,000</b>	
FROM	Federal Grant	212-21-2198070.7100		65,000		-1,384,767
FROM	Federal Grant	212-21-2198070.7100		100,000		-1,419,767
TO	Federal Grant		212-21-2198026.7100		100,000	199,921
TO	Federal Grant		212-21-2198035.7100		65,000	73,584
Reconcile entitlement account balance						



# City of Greensboro

Melvin Municipal  
Office Building  
300 W. Washington Street  
Greensboro, NC 27401

## Agenda Report

File Number: 2024-02

---

### Agenda Item# G.3.

**Agenda Date:** 1/2/2024. **Department:** Budget & Evaluation  
**Meeting Type:** Council Meeting **Category:** Consent Agenda

**Title:** 2024 – 02 Budget Adjustments Approved by Budget Officer 12/12/23 through 12/21/23

**Council Priority: Place an ‘x’ in the box.**

- |  |  |
|--|--|
| <input type="checkbox"/> Safest City                     | <input type="checkbox"/> Most Skilled Workforce                      |
| <input type="checkbox"/> Easiest Place to Do Business    | <input type="checkbox"/> Most Connected City                         |
| <input type="checkbox"/> Youth Sports Capital            | <input type="checkbox"/> Hub of Recreation and Entertainment         |
| <input type="checkbox"/> Abundance of Attainable Housing | <input checked="" type="checkbox"/> Other/Admin <u>Budget Report</u> |

**Council District:** All

**Public Hearing:** No

**Advertising Date/By:** N/A

**Contact 1 and Phone:** Jon Decker, Ext 2291

**Contact 2 and Phone:** Karen Lloyd, Ext 2291

**PURPOSE:**

In compliance with G.S 159-15 and Resolution passed by City Council on July 2, 1973, the following budget adjustments are submitted for your information.

**RECOMMENDATION / ACTION REQUESTED:**

This information is being provided to Council for informational purposes only.



## Budget Adjustments Approved by Budget Officer

12/12/2023 thru 12/21/2023

In compliance with G.S. 159-15 and Resolution passed by Council on February 15, 2011, the following budget adjustments are submitted for your information

Date Run:12/22/2023 7:56:46 AM

Page 1 of 1

Budget Adj #	Account Description	From Code Block	To Code Block	From	To	Unencumbered Amount After Adjustment
<b>970</b>	<b>Parks &amp; Recreation</b>				<b>17,752</b>	
FROM	Contracted Maint Buildings And Grounds	101-50-5022021.5422		17,752		555,564
TO	Other Capital Equipment		101-50-5022021.6059		17,752	17,752
A budget adjustment is necessary to move funding from maintenance and operations to capital for the purchase of a power washer and installation on a trailer.						
<b>1944</b>	<b>Police</b>				<b>2,910</b>	
FROM	Small Tools And Equipment	101-35-3511001.5235		2,910		2,767
TO	Office Supplies		101-35-3518001.5213		665	2,844
TO	Office Equipment & Furniture		101-35-3518001.5214		745	-120
TO	Small Tools And Equipment		101-35-3518001.5235		1,500	3,321
District 2 Patrol division requires additional funding due to new expenses.						
<b>2440</b>	<b>Parks &amp; Recreation</b>				<b>30,090</b>	
FROM	Maintenance & Repair - Buildings	482-50-5099210.5613		14,018		30,657
FROM	Other Improvements	482-50-5099211.6019		1,688		-1,688
FROM	Other Improvements	482-50-5099212.6019		10,972		154,007
FROM	Other Improvements	482-50-5099231.6019		3,412		-3,412
TO	Other Capital Equipment		482-50-5099218.6059		30,090	60,180
A budget adjustment is necessary to move funds within the 2016 bond series for the purchase of equipment for Mayer Park.						



# City of Greensboro

Melvin Municipal  
Office Building  
300 W. Washington Street  
Greensboro, NC 27401

## Agenda Report

File Number: 2024-08

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### Agenda Item# G.4.

**Agenda Date:** 1/2/2024. **Department:** Legislative/City Council

**Meeting Type:** Council Meeting **Category:** Consent Agenda

**Title:** 2024-08 Motion to Approve Draft Minutes for the December 5, 2023 Regular Meeting Minutes

**Council Priority: Place an 'x' in the box.**

- |  |   |
|--|---|
| <input type="checkbox"/> Safest City                     | <input type="checkbox"/> Most Skilled Workforce                     |
| <input type="checkbox"/> Easiest Place to Do Business    | <input type="checkbox"/> Most Connected City                        |
| <input type="checkbox"/> Youth Sports Capital            | <input type="checkbox"/> Hub of Recreation and Entertainment        |
| <input type="checkbox"/> Abundance of Attainable Housing | <input checked="" type="checkbox"/> Other/Admin <u>Transparency</u> |

**Council District:** All

**Public Hearing:** No

**Advertising Date/By:** N/A

**Contact 1 and Phone:** Angela Lord, Ext 2396

**Contact 2 and Phone:** Torie Howell, Ext 2396

### PURPOSE:

To review the Draft December 5, 2023 regular meeting minutes click [HERE](#).

### BACKGROUND:

N/A

### BUDGET IMPACT:

N/A

### ACCOUNT NUMBER:

N/A

### RECOMMENDATION / ACTION REQUESTED:

It is recommended that City Council to approve the December 5, 2023 Regular Meeting minutes.

*Vision Statement: "A Community with Endless Economic Opportunities and Exceptional Quality of Life."*



# City of Greensboro

Melvin Municipal  
Office Building  
300 W. Washington Street  
Greensboro, NC 27401

## Agenda Report

File Number: 2024-20

---

### Agenda Item# H.1.

**Agenda Date:** 1/2/2024. **Department:** Planning

**Meeting Type:** Council Meeting **Category:** Public Hearing Agenda

**Title:** 2024-20 Resolution to Close Whittmore Street (Cranford A. Jones of O’Ferrell LLC, Yong Bryant of Young Real Estate Investments, LLC and Deena Hayes of the Guilford County Board of Education)

**Council Priority: Place an ‘x’ in the box.**

- |   |   |
|---|---|
| <input type="checkbox"/> Safest City                                | <input type="checkbox"/> Most Skilled Workforce                                     |
| <input type="checkbox"/> Easiest Place to Do Business               | <input type="checkbox"/> Most Connected City  |
| <input type="checkbox"/> Youth Sports Capital                       | <input type="checkbox"/> Hub of Recreation and Entertainment                        |
| <input checked="" type="checkbox"/> Abundance of Attainable Housing | <input type="checkbox"/> Other/Admin <a href="#">Briefly Explain 3 word maximum</a> |

**Council District:** District 1

**Public Hearing:** Yes

**Advertising Date/By:** December 21 and 28, 2023/by City Clerk

**Contact 1 and Phone:** Sue Schwartz, Ext. 2149

**Contact 2 and Phone:** Mike Kirkman, Ext 4649

**PURPOSE:**

Cranford A. Jones of O’Ferrell LLC, Yong Bryant of Young Real Estate Investments, LLC and Deena Hayes of the Guilford County Board of Education has requested to close Whittmore Street, generally described as from its intersection with O’Ferrell Street extending westward approximately 891.62 feet to its terminus. Staff requests that City Council hold a public hearing to receive public comment and to consider adoption of the street closing resolution

**BACKGROUND:**

The City Council is being asked to consider closing the following street: Whittmore Street from its intersection with O’Ferrell Street extending westward approximately 891.62 feet to its terminus.

The total area of R-O-W that is requested to be closed is identified as approximately 8,608 square feet (0.198 acres).

- Applicant: Cranford A. Jones of O’Ferrell, LLC, Yong Bryant of Young Real Estate Investments, LLC, and Deena Hayes of the Guilford County Board of Education

*Vision Statement: “A Community with Endless Economic Opportunities and Exceptional Quality of Life.”*

- The signees make up 100% of the road frontage along the R-O-W requested to be closed.

The City must make two determinations in order to close a street: (1) that closing the street to vehicular traffic is not contrary to the public interest and (2) that no property owner in the vicinity is deprived of reasonable means of ingress and egress.

At their November 3, 2023 meeting, the Technical Review Committee recommended the closing the above described portions of Brevard Street and Gay Terrace with the following conditions:

1. That the City shall retain 20-foot utility easements over existing utility lines until such time as the lines are no longer needed for public use.
2. The street closure shall not be final until a plat is recorded combining the area within the right-of-way with the adjacent properties.
3. If any of the sidewalk along O'ferrell Street falls within the right-of-way that proposed to be closed, a public pedestrian access easement shall be dedicated to the City of Greensboro.

**BUDGET IMPACT:**

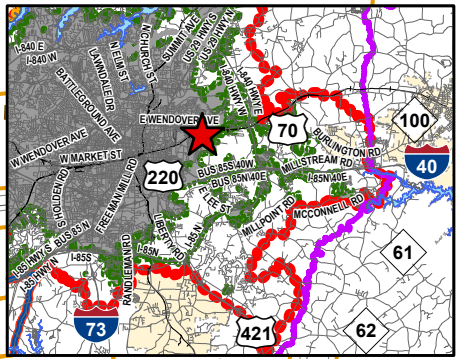
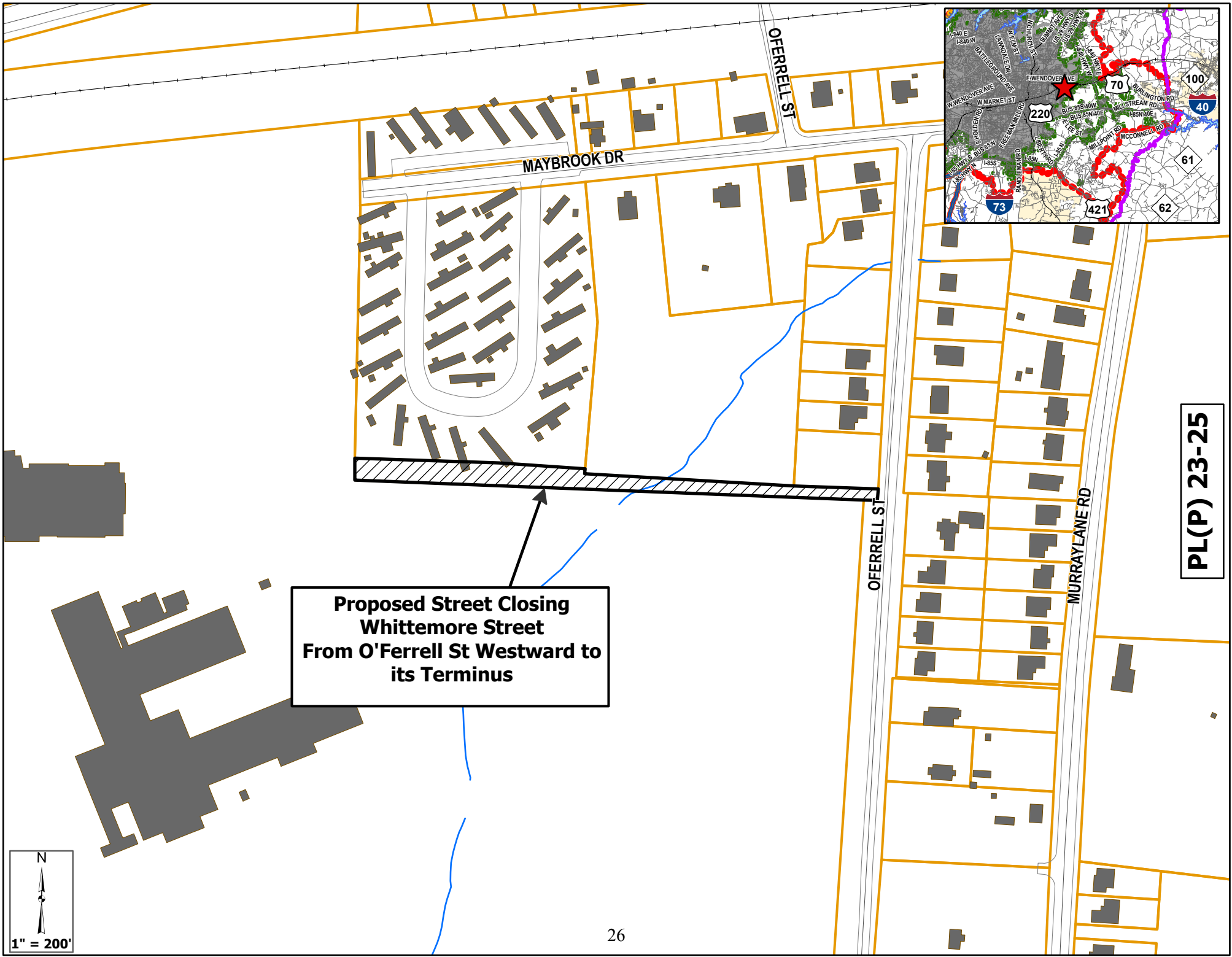
This item will have no budget impact

**ACCOUNT NUMBER:**

N/A

**RECOMMENDATION / ACTION REQUESTED:**

It is recommended that City Council hold a public hearing and adopt the resolution to close this street.

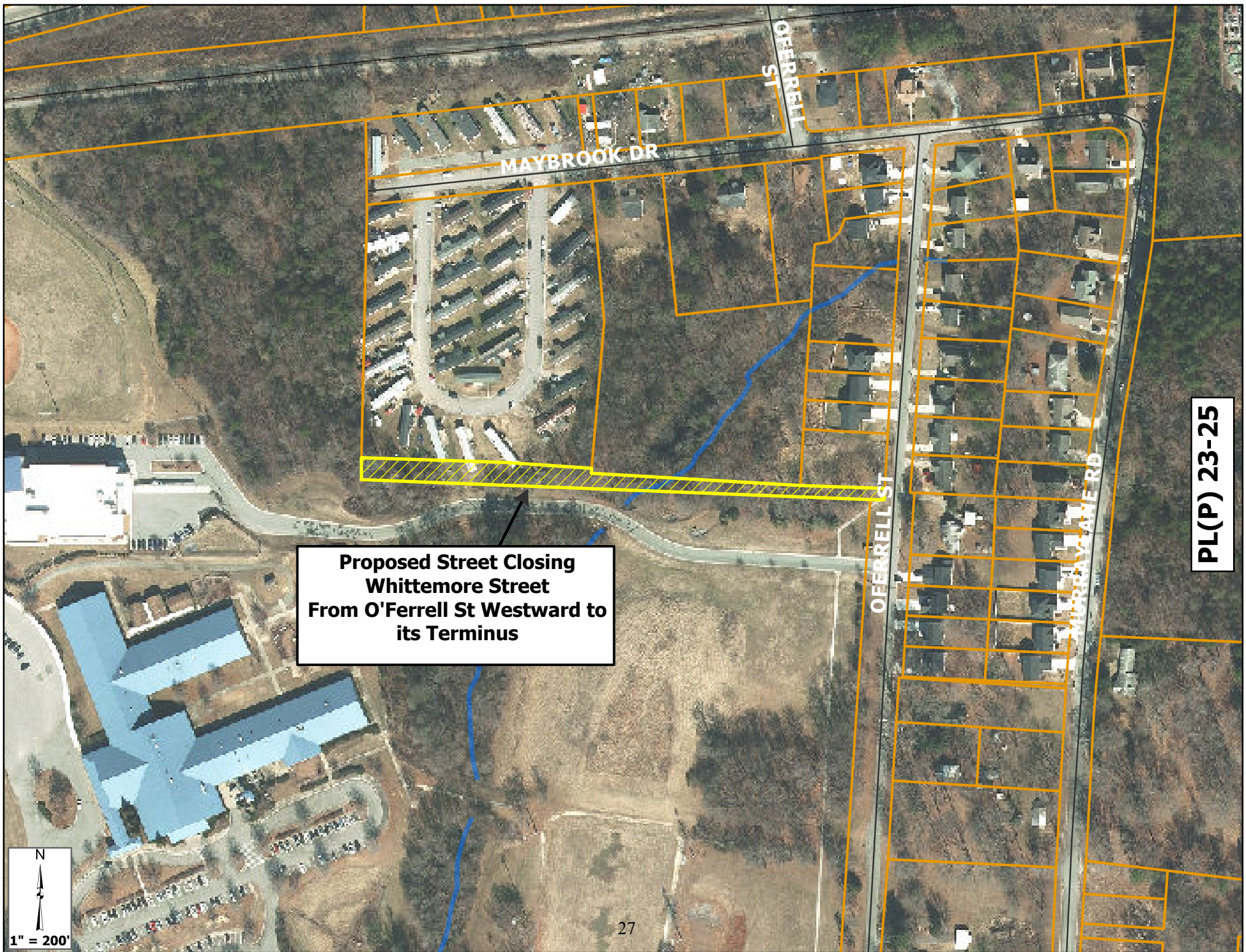


**Proposed Street Closing  
Whittemore Street  
From O'Ferrell St Westward to  
its Terminus**

**PL(P) 23-25**







**Proposed Street Closing  
Whittemore Street  
From O'Ferrell St Westward to  
its Terminus**

**PL(P) 23-25**



**STREET CLOSING PETITION**

Date 9/11/2023

TO THE CITY COUNCIL OF THE CITY OF GREENSBORO:

The undersigned, being the owners of all/majority (circle one) of the property abutting the street named below, or portion of street, request that said street, or portion of street, be permanently closed and abandoned as a public street. The street, or portion of street, being as follows:

All of Whittemore Street from the Intersection with O' Ferrell Street 890 feet +/- West

The undersigned believes that the closing and abandonment of the above described street, or portion of street, is not contrary to the public interest, and no individual or other party, owning property in the vicinity of the street, or in the subdivision in which the street is located, will be deprived of reasonable means of ingress or egress to his or its property. A twenty (20) foot utility easement will be retained by the City of Greensboro centered on each existing utility line located in that portion of street to be closed.

Signed:

O'Ferrell, LLC by Crawford Jones, mgs  
O CRAWFORD A. JONES

Yong Real Estate Investment - Yong Bryant  
Yong Bryant  
owner

Deena Hayes, Chair  
Guilford County Board  
of Education

Deena Hayes

**Important:** Both Husband and Wife Must Sign, if Applicable.

Date received \_\_\_\_\_

3/8571

Received by: \_\_\_\_\_

MEMO



August 30, 2023

Mr. Chuck Jones  
Allen Gray Partnership  
3705 A West Market St  
Greensboro NC 27403

Mr. Jones:

Please find included in this envelope a signed copy of the Whittemore Street road closure petition, granted by the Board of Education at its August 15, 2023, meeting.

If you have any questions or need additional information, please don't hesitate to contact me.

Sincerely,

Donna Bell  
Planning Director

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## Limited Liability Company

### Legal Name

O'Ferrell, L.L.C.

## Information

**SosId:** 0801938

**Status:** Current-Active ⓘ

**Date Formed:** 9/9/2005

**Citizenship:** Domestic

**Annual Report Due Date:** April 15th

**CurrentAnnual Report Status:**

**Registered Agent:** Jones, Cranford A.

## Addresses

### Mailing

3705-A West Market Street  
Greensboro, NC 27403-1372

### Principal Office

3705-A West Market Street  
Greensboro, NC 27403-1372

### Reg Office

3705-A West Market Street  
Greensboro, NC 27403-1372

### Reg Mailing

3705-A West Market Street  
Greensboro, NC 27403-1372

## Company Officials

All LLCs are managed by their managers pursuant to N.C.G.S. 57D-3-20.

### Member

Allen Gray Partnership  
3705-A W. Market St.  
Greensboro NC 27403

### Manager

Cranford A. Jones  
3705-A West Market Street  
Greensboro NC 27403

### Member

Wiley A Sykes , III  
621 Eugene Court  
Greensboro NC 27401

**Member**

Wiley A Sykes , Jr  
621 Eugene Court  
Greensboro NC 27401

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## Limited Liability Company

### Legal Name

Young Real Estate Investments, LLC

## Information

**SosId:** 0739934

**Status:** Current-Active ⓘ

**Date Formed:** 8/20/2004

**Citizenship:** Domestic

**Annual Report Due Date:** April 15th

**CurrentAnnual Report Status:**

**Registered Agent:** Bryant, Yong

## Addresses

### Mailing

2934 Durant Drive  
Winston Salem, NC 27107

### Principal Office

2934 Durant Drive  
Winston Salem, NC 27107

### Reg Office

2934 Durant Drive  
Winston Salem, NC 27107

### Reg Mailing

2934 Durant Drive  
Winston Salem, NC 27107

## Company Officials

All LLCs are managed by their managers pursuant to N.C.G.S. 57D-3-20.

### Manager

Yong Bryant  
2934 Durant Drive  
Winston Salem NC 27107

### Member

Yong Bryant  
2934 Durant Drive  
Winston Salem NC 27107

**MINUTES OF THE  
PLANNING AND ZONING COMMISSION  
November 20, 2023**

**PL(P) 23-25: Street closure petition for Whittemore Street from its intersection with O'Ferrell Street extended westward approximately 891.62 feet to its terminus.**

Mr. Carter presented illustrative images of the requested closure on O'Ferrell and Whittemore Streets and stated that the applicant is requesting a closure to the right-of-way. He noted that the all of the property within the right-of-way would be combined with properties to the north rather than being split between properties. He then and stated that the signatories of the street closure petition represented 100 percent of the owners that have street frontage on the subject street.

Mr. Carter stated that the street closure request went before TRC and received a favorable recommendation with relevant conditions. He advised that the Commission would need to consider the request with TRC's conditions based on the following criteria: (1) The closing of the street to vehicular traffic is not contrary to the public interest; (2) That no property owner within the vicinity is deprived of reasonable means of ingress and egress.

Chair O'Connor inquired if there were questions from the Commissioners. Hearing none she inquired if the there was anyone else to speak in favor of or in opposition to the request. Hearing none, Chair O'Connor closed the public hearing.

Mr. Engle then made a motion to approve the street closure with the conditions from TRC as read, seconded by Ms. Magid. The Commission voted 9-0, (Ayes: O'Connor, Magid, Skenes, Downing, Engle, Peterson, Gilmer, Egbert, Glass; Nays: none). Chair O'Connor advised the approval constituted a favorable recommendation and was subject to a public hearing at the December 19<sup>th</sup>, 2023 City Council Meeting.



## RESOLUTION CLOSING WHITTMORE STREET

WHEREAS, Cranford A. Jones of O’Ferrell LLC, Yong Bryant of Young Real Estate Investments, LLC and Deena Hayes of the Guilford County Board of Education initiated a request for Whittmore Street to be closed and abandoned as a public street;

WHEREAS, the owners of 100% of the property abutting both sides of Whittmore Street signed a petition requesting the public street closure;

WHEREAS, a notice was duly published that a public hearing would be held by the City Council in the Council Chamber in the Municipal Office Building on Tuesday, January 2, 2024, at 5:30 p.m., on the closing of said street;

WHEREAS, it appears to the City Council that the closing of the street is not contrary to the public interest and that no individual or other party owning property in the vicinity of the street or in the subdivision in which the street is located will be deprived of reasonable means of ingress or egress to their property;

WHEREAS, it appears to the City Council that Whittmore Street should be closed, after full and complete consideration of the matter and after having granted full opportunity for all interested parties to appear and register any objections they might have with respect to the closing of said street during the public hearing held on January 2, 2024; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENSBORO:

1. That the street closure shall become effective upon the recording of a plat in the Guilford County Register of Deeds that combines all of the lots with frontage to Whittmore Street with abutting property so that the resultant lot or lots have frontage and direct vehicular access to a public street.
2. That the City shall retain 20-foot utility easements over existing utility lines until such time as the lines are no longer needed for public use.
3. If any of the sidewalk along O’Ferrell Street falls within the right-of-way that proposed to be closed, a public pedestrian access easement shall be dedicated to the City of Greensboro.
4. That the following portion of street is hereby permanently closed and abandoned as a public street:

WHITTMORE STREET - FROM ITS INTERSECTION WITH O’FERRELL STREET  
IN A WESTWARD DIRECTION APPROXIMATELY 891.62 FEET TO ITS  
TERMINUS.





# City of Greensboro

Melvin Municipal  
Office Building  
300 W. Washington Street  
Greensboro, NC 27401

## Agenda Report

File Number: 2024-36

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### Agenda Item# I.1.

**Agenda Date:** 01/02/2024 **Department:** Field Operations

**Meeting Type:** Council Meeting **Category:** General Business Agenda

**Title:** 2024 - 36 Resolution to Approve Contract In the Amount of \$369,000 with Schaefer Plastics North America LLC

**Council Priority:** Place an 'x' in the box.

- |  |  |
|--|--|
| <input type="checkbox"/> Safest City                     | <input type="checkbox"/> Most Skilled Workforce                              |
| <input type="checkbox"/> Easiest Place to Do Business    | <input type="checkbox"/> Most Connected City                                 |
| <input type="checkbox"/> Youth Sports Capital            | <input type="checkbox"/> Hub of Recreation and Entertainment                 |
| <input type="checkbox"/> Abundance of Attainable Housing | <input checked="" type="checkbox"/> Other/Admin <u>Fiscal Responsibility</u> |

**Council District:** ALL

**Public Hearing:** No

**Advertising Date/By:** N/A

**Contact 1 and Phone:** Chris Marriott, Ext. 7612

**Contact 2 and Phone:** Griffin Hatchell, Ext. 4379

### PURPOSE:

The City of Greensboro's Field Operations Department is requesting that Council approve a contract to assemble and deliver 75,000 yard waste carts to city residents.

### BACKGROUND:

In August of 2023, the Greensboro City Council approved changes to its yard waste and loose leaf collection program which is scheduled to begin starting in March 2024. The policy shifts are more sustainable than the current program. The updated program is expected to improve safety for solid waste employees and reduce costs for contracted labor while maintaining efficient services. As a result, yard waste carts are being purchased, assembled, and delivered to city residents to facilitate those changes.

### BUDGET IMPACT:

Funding for this service is budgeted under 686-10-1099001.5235

### ACCOUNT NUMBER:

686-10-1099001.5235

### RECOMMENDATION / ACTION REQUESTED:

*Vision Statement: "A Community with Endless Economic Opportunities and Exceptional Quality of Life."*

It is recommended that City Council approve the contract in the Estimated Amount of \$369,000 with Schaefer Plastics North America LLC, for the Assembly and Delivery of Yard Waste Carts. Schaefer will subcontract to Strategic Cart Services who has committed to utilizing 10% of their contract to local M/WBE firms capable of providing services needed to fulfill the contract. The total amount of the 2<sup>nd</sup> tier M/WBE commitment is estimated at \$36,900.

• File an Annual Report/Amend an Annual Report • Upload a PDF Filing • Order a Document Online • Add Entity to My Email Notification List • View Filings • Print a Pre-Populated Annual Report form • Print an Amended a Annual Report form

## Limited Liability Company

### Legal Name

Schaefer Plastics North America, LLC

### Prev Legal Name

Schaefer SubCo, LLC

## Information

**SosId:** 2258017

**Status:** Current-Active ⓘ

**Date Formed:** 8/26/2021

**Citizenship:** Domestic

**Annual Report Due Date:** April 15th

**CurrentAnnual Report Status:**

**Registered Agent:** Schaefer Systems International, Inc.

## Addresses

### Reg Office

10021 Westlake Drive  
Charlotte, NC 28273-3787

### Reg Mailing

10021 Westlake Drive  
Charlotte, NC 28273-3787

### Mailing

10301 Westlake Drive  
Charlotte, NC 28273

### Principal Office

10301 Westlake Drive  
Charlotte, NC 28273

## Company Officials

All LLCs are managed by their managers pursuant to N.C.G.S. 57D-3-20.

### Chief Financial Officer

Edwin Grepels  
10301 Westlake Drive

### Managing Member

Schaefer Systems International, Inc.  
10021 Westlake Drive

Charlotte NC 28273

Charlotte NC 28273



DATE: December 21, 2023

TO: Griffin Hatchell, Division Manager Solid Waste Collections

FROM: Shelia Reaves-Willett, M/WBE Specialist

SUBJECT: M/WBE Memo for Assembly and Delivery of Yard Waste Carts

The M/WBE Office reviewed the request submitted for Assembly and Delivery of Yard Waste Carts for the Field Operations Department to determine compliance with the M/WBE Program Plan. The M/WBE Office had advance input in the solicitation process and respondents were eligible to receive up to a total of ten points for M/WBE participation. No contract goals were established for the services.

Schaefer Plastic North America, LLC was the selected firm and will be awarded a one-year contract for \$369,000.00. Schaefer will subcontract to Strategic Cart Services who has committed to utilizing 10% of their contract to local M/WBE firms capable of providing services needed to fulfill the contract. The total amount of the 2<sup>nd</sup> tier M/WBE commitment is estimated at \$36,900.00.

Please be reminded that during the performance of the contract, if there are any changes including subcontractor replacement; the Department and Prime Contractor must contact the M/WBE Office for approval, before making any such changes or substitutions.

Thank you,

SRW

Cc: Allison Staton, M/WBE Compliance Officer  
Timothy Jackson III, M/WBE Coordinator



## FINANCIAL & ADMINISTRATIVE SERVICES

**DATE:** December 21, 2023

**TO:** Chris Wilson, Deputy City Manager

**FROM:** Jason Kieffer, Contracts Analyst

**DEPARTMENT:** Financial & Administrative Services  
Procurement Services Division

**SUBJECT:** Requesting approval to award a contract for assembly and delivery of carts for yard waste in support of the Field Operations Department

**Background:**

The Procurement Services Division conducted a solicitation for assembly and delivery services for the Field Operations Department through the Greensboro e-Procurement System (GePS) under event number 11262. Two responsive bids and one no bid were received. All responsive bids were reviewed and scored by a committee of five that consisted of Field Operations, Parks & Recreation, and M/WBE employees. Of the two bids received, neither were from a registered M/WBE firm with the State of North Carolina. Schaefer Plastics North America LLC was determined to be the vendor qualified to provide services for the Field Operations Department.

**Recommendation:**

The Procurement Services Division concurs with the recommendation of the Field Operations Department to award this contract to Schaefer Plastics North America LLC. The estimated total contract value is \$369,000.00.

**Outreach:**

- Solicitation notifications were sent out in GePS to three hundred and six potential bidders.
- A direct solicitation notification was sent to one hundred and twenty six potential M/WBE bidders.
- Schaefer Plastics North America LLC is not a registered M/WBE vendor with the State of North Carolina.

**Financial information:**

- Account Number: 686-10-1099001.5235
- Contract Effective Dates: April 1, 2024 - July 1, 2024
- FY24
- Total estimated award: \$369,000.00

**RESOLUTION APPROVING CONTRACT IN THE ESTIMATED AMOUNT OF \$369,000  
WITH SCHAEFER PLASTICS NORTH AMERICA LLC FOR THE ASSEMBLY AND  
DELIVERY OF YARD WASTE CARTS**

WHEREAS, on October 27, 2023, the Procurement Services Division conducted an open solicitation through the Greensboro E-Procurement System for an Assembly and Delivery Service Contract.

WHEREAS, a contract is required for the assembly and delivery of yard waste carts in support of the City's yards waste and loose leaf collection service;

WHEREAS, this contract has the estimated value of \$369,000;

WHEREAS, this contract is anticipated to run through July 1, 2024;

WHEREAS, Schaefer Plastics North America LLC was selected as the best qualified firm and the M/WBE office was involved in the selection process; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENSBORO:**

That the City Manager is authorized to enter into this contract with Schaefer Plastics North America LLC for the assembly and deliver of yard waste carts.



# City of Greensboro

Melvin Municipal  
Office Building  
300 W. Washington Street  
Greensboro, NC 27401

## Agenda Report

File Number: 2024-28

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### Agenda Item# I.2.

**Agenda Date:** 1/2/2024. **Department:** Financial & Administrative Services

**Meeting Type:** Council Meeting **Category:** General Business Agenda

**Title:** 2024 - 28 Ordinance to Amend Capital Leasing Fund Appropriations in the Amount of \$4,169,000 from Proposed Financing Activities

**Council Priority: Place an 'x' in the box.**

- |  |  |
|--|--|
| <input type="checkbox"/> Safest City                     | <input type="checkbox"/> Most Skilled Workforce                              |
| <input type="checkbox"/> Easiest Place to Do Business    | <input type="checkbox"/> Most Connected City                                 |
| <input type="checkbox"/> Youth Sports Capital            | <input type="checkbox"/> Hub of Recreation and Entertainment                 |
| <input type="checkbox"/> Abundance of Attainable Housing | <input checked="" type="checkbox"/> Other/Admin <u>Budget Appropriations</u> |

**Council District:** All

**Public Hearing:** No

**Advertising Date/By:** N/A

**Contact 1 and Phone:** Marlene Druga, Ext.2094

**Contact 2 and Phone:** Anita Wilson, Ext.2817

### PURPOSE:

The purpose of this ordinance is to establish appropriations from proposed bond funding for Solid Waste program services.

### BACKGROUND:

Limited obligation bond financing will be needed to fund appropriations for the purchase of additional yard waste carts (\$3,747,000 – cart material and \$369,000 – assembly and delivery along with \$53,000 for estimated bond issue costs). Council will be requested to approve the financing documents and to allow submission of an application to the Local Government Commission for final approval of the proposed debt in summer 2024. This ordinance allows the cart purchase to move forward with proposed bonds as the planned funding source.

### BUDGET IMPACT:

The Capital Leasing Fund budget appropriations will increase, funded by proposed bond proceeds.

*Vision Statement: "A Community with Endless Economic Opportunities and Exceptional Quality of Life."*



**ACCOUNT NUMBER:**

686-10-1099001

**RECOMMENDATION / ACTION REQUESTED:**

It is recommended that City Council approve the attached ordinance to amend the Capital Leasing Fund appropriations in the amount of \$4,169,000 from proposed financing activities for Solid Waste program services.

ORDINANCE TO AMEND CAPITAL LEASING FUND APPROPRIATIONS IN THE AMOUNT OF  
\$4,169,000 FROM PROPOSED FINANCING ACTIVITIES

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GREENSBORO:

Section 1

That the Capital Leasing Fund (686) of the City of Greensboro is amended as follows:

That the appropriations to the Capital Leasing Fund (686) be increased as follows:

<u>Account</u>	<u>Description</u>	<u>Amount</u>
686-10-1099001.5235	Small Tools & Equipment	\$4,116,000
686-10-1099001.5831	Bond Issue Costs	<u>\$53,000</u>
TOTAL		\$4,169,000

And, that this increase be financed by increasing the following Capital Leasing Fund (686) account:

<u>Account</u>	<u>Description</u>	<u>Amount</u>
686-10-1099001.9012	Limited Obligation Bond Proceeds	<u>\$4,169,000</u>
TOTAL		\$4,169,000

Section 2

And, that this ordinance should become effective upon adoption.